



# Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, May 14, 2024, @ 3:00 PM

Hybrid Meeting: Online & 271 W. 3rd St, Rm. 203, Wichita, KS 67202

Meeting Duration: 72 minutes

Voting Members in Attendance		
Becky Tuttle, <i>TPB Chair</i> Ryan Baty, <i>Sedgwick County</i> Jim Benage, <i>Bel Aire</i> Ronald Colbert, <i>Valley Center</i> David Dennis, <i>Sedgwick County</i> Nick Engle, <i>Derby</i> Dalton Glasscock, <i>Wichita</i> Mike Hoheisel, <i>Wichita</i>	Jim Howell, <i>Sedgwick County</i> J.V. Johnston, <i>Wichita</i> Russ Kessler, <i>Haysville</i> Pete Meitzner, <i>Sedgwick County</i> Ben Saucedo, <i>Park City</i> Nick Squires, <i>KDOT</i> Mike Warrington, <i>Andover</i> Dan Woydziak, <i>Butler County</i>	<b>Alternates</b> Nick Gregory, <i>Maize (voting)</i> Ted Henry, <i>Bel Aire (non-voting)</i> Warren Porter, <i>Rose Hill (voting)</i> J.B. Wilson, <i>KDOT (non-voting)</i>
Other Attendees		
Jacob Borchers, <i>WSP</i> Lonnie Burklund, <i>JEO</i> Dylan Cossaart, <i>WAMPO</i> Liz DiPaola, <i>WSP</i> Chaitanya Dodda, <i>WAMPO</i> Nick Flanders, <i>WAMPO</i> Duane Flug, <i>KDOT</i> Dora Gallo, <i>WAMPO</i> Paul Gunzelman, <i>Wichita</i> Evan Hathaway, <i>Hite, Fanning &amp; Honeyman L.L.P.</i>	Markey Jonas, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i> Mike Malone, <i>JEO</i> Mike McKenna, <i>Affinis Corp</i> ThaiBinh Mursch, <i>MAPD</i> Peter Mohr, <i>WAMPO</i> Kim Neufeld, <i>WAMPO</i> Fernando Oliveira, <i>Affinis Corp</i> Lynn Packer, <i>Sedgwick County</i> Chad Parasa, <i>WAMPO</i> Paul Ricotta, <i>Caliper</i>	Kelly Rundell, <i>Hite, Fanning &amp; Honeyman L.L.P.</i> Riley Schmitz, <i>Wichita</i> Allison Smith, <i>KDOT</i> Kyle Thomas, <i>WAMPO</i> James Wagner, <i>Wichita</i>

**1. Chair Becky Tuttle called the meeting to order at 3:03 PM.**

**2. Regular Business**

**A. Approval of the May 14, 2024, Agenda**

**Discussion:** None.

**Action:** Approve the May 14, 2024, agenda, as presented. (17-0)<sup>1</sup>

**Motion:** Ben Saucedo

**Second:** Jim Benage

**B. Approval of the April 9, 2024, Meeting Minutes**

**Discussion:** None.

**Action:** Approve the April 9, 2024, meeting minutes, as presented. (17-0)

<sup>1</sup> One (1) voting TPB member did not arrive until after the votes to approve the May 2024 agenda and April 2024 minutes. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](#). To request assistance accessing meeting recordings call – (316) 779-1313 or email – [wampo@wampo.org](mailto:wampo@wampo.org).

**Motion:** Nick Gregory

**Second:** J.V. Johnston

### C. Director's Report

#### i. **Bimonthly TIP Project Statuses Report**

Peter Mohr, WAMPO, explained that the WAMPO Transportation Improvement Program (TIP) includes a Reasonable Progress Policy, under which projects programmed to receive WAMPO-suballocated funding that are scheduled to start in the current Federal Fiscal Year (FFY) or that have started but not finished (including projects that started in prior FFYs) are to have progress reports every two months. The TIP Project Statuses Report for May 2024 was shared.

May 2024 TIP Project Statuses - <https://bit.ly/May2024-TIP-Project-Statuses>

#### ii. **Updates From May 1, 2024, ICT Safe: A Regional Transportation Coalition Meeting**

Kim Neufeld, WAMPO, shared that ICT Safe: A Regional Transportation Coalition held its quarterly meeting on May 1, 2024. The mission of ICT Safe is to reduce transportation-related fatalities and serious injuries in the WAMPO region by implementing the Comprehensive Safety Action Plan (CSAP). It includes a diverse range of stakeholders involved in education, engineering, enforcement, and emergency response, and has several smaller entities under the overarching ICT Safe umbrella. The next meeting will be held virtually on August 7, 2024, at 9:30 AM. For more information about the Coalition, please visit [www.wampo.org/ict-safe](http://www.wampo.org/ict-safe).

Ms. Neufeld also gave an update on the Safe Streets and Roads for All (SS4A) grants, saying that WAMPO is working with the Federal Highway Administration (FHWA) to identify projects eligible for the SS4A demonstration-grant funding that WAMPO was awarded in December 2023. Although WAMPO had originally intended to submit an SS4A implementation grant application on May 16, 2024, the FHWA suggested WAMPO add a few additional strategies to its CSAP before applying for the 2025 round of SS4A funding.

#### iii. **KDOT/WAMPO Behavioral Safety Grant Opportunity**

Ms. Neufeld announced that the Behavioral Safety Office of the Kansas Department of Transportation (KDOT) and WAMPO are jointly conducting a Call for Projects for Behavioral Safety Grants in the WAMPO region. These are reimbursement grants and construction projects are not eligible. Funding for the grants comes from the National Highway Traffic Safety Administration (NHTSA) and will be administered by KDOT. The total amount available for all projects in 2024 is \$50,000. Grant applications need to address the concerns of ICT Safe, the Drive to Zero Coalition, the WAMPO Comprehensive Safety Action Plan (CSAP), and/or the Kansas Strategic Highway Safety Plan. The application deadline is June 30, 2024. The grant guidelines, scoring rubric, and application can be downloaded from [www.wampo.org/safety](http://www.wampo.org/safety).

**Discussion:**

Chair Tuttle asked for clarification about the types of projects that are eligible. Ms. Neufeld shared that projects should fall under the Safer People element of the USDOT Safe System Approach, and all grants under this program must focus on improving road-user behavior. Examples of eligible expenses include helping fund ride-share programs, purchasing bicycle helmets, and media campaigns.

**iv. Regional Transit Implementation Plan: Status & Public Meetings June 5, 2024**

Dora Gallo, WAMPO, shared an overview of draft regional transit alternate service concepts and promoted the three Regional Transit Implementation Plan public meetings that will be held on June 5, 2024. The draft alternate-service-concepts document and the public-meetings flyer are available online at [www.wampo.org/regional-transit](http://www.wampo.org/regional-transit).

**Discussion:** Chair Tuttle requested that a PDF of the meeting flyer be shared so that TPB members can help promote the meetings.

**v. Upcoming Requests for Proposals (RFPs)**

Mr. Mohr announced that WAMPO has issued or is preparing to issue several Requests for Proposals (RFPs) for consultants to assist with the region's Intelligent Transportation Systems (ITS) architecture, Travel Demand Model (TDM) update (phase 2), Safe Routes to School (SRTS) planning assistance, and a Safe Streets and Roads for All (SS4A) implementation-grant application (in 2025). Active Requests for Proposals can be viewed at <https://www.wampo.org/wampo-is-hiring> and RFP submissions can be emailed to [wampo@wampo.org](mailto:wampo@wampo.org).

**vi. Population Projections**

Mr. Mohr explained that in collaboration with Wichita State University's Center for Economic Development and Business Research (CEDBR), WAMPO recently developed population projections to the year 2050, incorporating projections calculated by/for WAMPO's individual member jurisdictions. Though this approach provided a more inclusive representation of the assumptions employed by WAMPO member jurisdictions to reflect their individual circumstances, subsequent feedback has indicated that these projections may not accurately capture the internal growth patterns of the metropolitan area and may exceed reasonable expectations for the future regional population. To address this feedback, WAMPO staff and consultants have worked together to develop a new methodology for creating projections. The methodology, as well as a set of revised projections, will be presented to the TAC and TPB for feedback before seeking approval.

**Discussion:**

Mike Warrington asked if the TPB would have an opportunity to review the draft projections before they are taken to a vote and inquired about the methodology being used. Mr. Mohr confirmed that the projections would be a discussion/update agenda item before being an action item and that the methodology uses an age-cohort-survival model.

**vii. FFY2023-FFY2026 TIP Amendment 8 Public Comment Period 05/03/2024 – 05/17/2024**

Mr. Mohr discussed the Public Comment period for Amendment 8 to the current Transportation Improvement Program (TIP), which covers Federal Fiscal Years (FFYs) 2023-2026 (October 1, 2022, through September 30, 2026). The 15-day Public Comment period is from May 3, 2024, through May 17, 2024. TIP Amendment 8 will be brought to the Technical Advisory Committee (TAC) for a recommendation on May 20, 2024, and to the Transportation Policy Body (TPB) for approval on June 11, 2024. The FFY2023-FFY2026 TIP and its amendment schedule can be viewed at <https://www.wampo.org/transportation-improvement-program>.

**viii. AMPO Conference Presentation**

Mr. Parasa shared that he and Mr. Mohr attended and spoke at the Association of Metropolitan Planning Organization (AMPO) Planning Tools and Training Symposium in Albuquerque, New Mexico, in early May 2024.

Chair Tuttle highlighted that Mr. Parasa and Mr. Mohr had to submit an abstract and were selected to present at the national conference and offered her congratulations.

**D. Consent Agenda**

**i. Intelligent Transportation Systems (ITS) Steering Committee Roster Changes**

WAMPO is in the initial stages of updating its Intelligent Transportation Systems (ITS) regional architecture. On October 10, 2023, the TPB approved a roster for an ITS steering committee, but careful evaluation has since indicated that the ITS-architecture update would benefit from the involvement of a consultant. In light of this, staff changes, and project-scope adjustments, WAMPO staff recommended the following changes to the membership of the ITS steering committee: Replace Tom Hein, KDOT, with J. B. Wilson, KDOT; add Chad Parasa, WAMPO; remove Slade Engstrom, TranSystems.

**ii. Executive Director 3% Salary Increase, Retroactive to January 1, 2024**

The WAMPO Executive Committee met on Thursday, May 2, 2024. During this meeting, the Executive Committee unanimously voted to approve a 3% salary increase for the WAMPO Executive Director, retroactive to January 1, 2024. The TPB was asked to approve this increase in salary.

**Discussion:** None.

**Action:** Approve all Consent Agenda items, as presented. (18-0)

**Motion:** Jim Benage

**Second:** Dalton Glasscock

**3. Public Comments**

There were no public comments.

## 4. Action

### A. Congestion Management Process (CMP)

Mike Malone, JEO, introduced one of the subtasks of the Travel Demand Model update project, the development of a Congestion Management Process (CMP), sharing that CMPs are Federally mandated for Metropolitan Planning Organizations (MPOs) associated with urban areas with populations exceeding 200,000, qualifying them as Transportation Management Areas (TMAs). In keeping with this requirement, WAMPO is actively collaborating with the consulting firm JEO to develop a CMP specifically tailored to the WAMPO region's needs. A CMP represents an invaluable planning asset, as it describes a structured framework to systematically identify, analyze, and manage congestion. As the region continues to experience growth in population, economic activity, and transportation demand, ensuring efficient and reliable transportation networks is vital. Congestion on the transportation network not only hampers economic development but also diminishes the overall quality of life of residents. Addressing congestion challenges requires a strategic and comprehensive approach, including the utilization of a CMP.

Lonnie Burklund, JEO, provided a detailed review of the CMP and its development, a comprehensive effort involving various stakeholders and coordination with the development of Metropolitan Transportation Plan 2050 (MTP 2050). The CMP serves as a guiding framework to manage congestion systematically, relying on accurate and up-to-date data to evaluate projects' impacts on congestion. The process involves defining the network, analyzing survey responses, and establishing performance measures aligned with regional objectives. The presentation emphasized the importance of strategies like traffic flow optimization, signal timing enhancements, and public transportation improvements to reduce congestion and improve overall mobility in the WAMPO region. The CMP aims to create a cyclical process of programming, evaluation, and implementation to continually improve congestion management efforts and inform future planning. On April 22, 2024, the TAC recommended the TPB approve the CMP.

Congestion Management Process – <https://bit.ly/CongestionManagementProcess>

**Discussion:** None.

**Action:** Approve the Congestion Management Process, as presented. (18-0)

**Motion:** Ben Saucedo

**Second:** David Dennis

## 5. Discussion/Updates

### A. Travel Demand Model (TDM) Update

Mr. Malone shared that WAMPO maintains a Travel Demand Model (TDM) for the region. The TDM forecasts travel demand and predicts future performance of the transportation network. To aid in the development of MTP 2050, WAMPO is working with consulting firm JEO and subcontractor Caliper to update the TDM and train WAMPO staff on its numerous functions and features.

Paul Ricotta, Caliper, explained what goes into a Travel Demand Model update and gave details on the software used, factors taken into account, data sources, and the approaches that were

implemented. The TDM is used on a regional scale and helps with the development of the long-range Metropolitan Transportation Plan (MTP), the short-range Transportation Improvement Program (TIP), and the Congestion Management Process (CMP), which is used during metropolitan transportation planning for managing congestion with accurate, up-to-date information on system performance. The model has undergone final calibrations, WAMPO staff have been trained to use the completed model, and there will be ongoing model upkeep and usage training.

Mr. Burkland presented details about the use of a TDM for Environmental Justice (EJ) analyses, calculating equity and accessibility measures. EJ analyses help ensure that transportation projects will not have disproportionate negative impacts on disadvantaged communities.

Mr. Malone gave examples of TDM data requests and shared big-picture and comparative analysis tasks that the TDM can complete, including post-processing and certified traffic counts.

### **Discussion:**

Chair Tuttle asked how the Environmental Justice analysis data will be used. Mr. Parasa shared that the EJ analysis is one of the required components of MPO planning documents and is used to ensure that projects selected to receive funding will not have disproportionate negative impacts on disadvantaged communities.

Nick Gregory asked how the model can guide smaller jurisdictions and Mr. Malone said that it can help determine capacity considerations and help estimate expected traffic volumes added by large, new developments.

Mr. Warrington asked if the TDM will be available on the WAMPO website, Mr. Parasa shared that WAMPO staff will use the TDM to develop maps that will be uploaded.

## **B. MTP 2050 Public Engagement Round 2 Results Report**

Markey Jonas, WAMPO, presented a summary of MTP 2050 Public Engagement Round 2, which was conducted from December 2023 through February 2024. During Round 2, a refined version of the Round 1 survey was introduced. Staff curated the survey based on feedback and insights gathered during Round 1, adding clarity to ensure specific and clear input on transportation issues, and expanding the survey to include questions pertaining to local performance measures. WAMPO staff utilized several strategies to engage with the public about the upcoming MTP 2050 document and how it will help shape the transportation network. The second MTP 2050 survey was made available to the public in English, Spanish, and Vietnamese, posted on the WAMPO website, and advertised through social media posts on a wide range of platforms. WAMPO staff attended numerous events throughout the region where they informed members of the public about WAMPO and the long-range transportation planning process.

The Metropolitan Transportation Plan 2050 (MTP 2050) Public Engagement Round 2 survey consisted of ten (10) questions about transportation statistics and attitudes toward the current transportation network, plus five (5) demographic questions. The survey was an engagement tool for collecting feedback from the public; it was not intended to express a scientific, statistically valid representation of all the region's residents. Staff also facilitated an activity at

popup/tabling events in which attendees could mark on a map of the WAMPO region locations where they had transportation safety or congestion concerns. Ms. Jonas honed in on three (3) of the survey questions that provide a condensed snapshot of the overall survey results, which reveal themes of how the current transportation system is used and of a regional desire to shift towards increased usage of alternative modes of transportation over the next 25 years. The full MTP 2050 Public Engagement Round 2 Summary includes a description of WAMPO staff's efforts, details about popup/tabling events that were held, and charts/figures summarizing the results of each survey question. MTP 2050 Public Engagement Round 1 and Round 2 Summaries are available at [www.wampo.org/mtp2050](http://www.wampo.org/mtp2050) and will be incorporated into MTP 2050 in an appendix.

WAMPO is conducting the third round of public engagement for MTP 2050 from May 20, 2024, through June 30, 2024. Staff will attend events to engage with the community and a survey will be available online at [www.wampo.org/mtp2050](http://www.wampo.org/mtp2050).

### **Discussion:**

Chair Tuttle asked if the same survey would be used for the upcoming round of public engagement. Ms. Jonas said that there will be a new survey focused on multimodal use trends in the region, including a section about public transit that will be used to help inform the Regional Transit Implementation Plan.

Mr. Gregory asked if the survey would dive into transit connectivity to the smaller cities in the WAMPO region. Ms. Jonas explained that it would not get into many specifics but that the survey will include a question about the draft regional transit service alternate concepts and questions to better understand the population that would use transit if more services were available.

Mr. Warrington asked if a percentage had been calculated for the possible skew in the survey responses collected during Round 2. Ms. Jonas shared that it had not, but that the upcoming survey was designed so that more in-depth analyses would be possible.

Chair Tuttle and Mr. Gregroy asked what types of engagement WAMPO will seek and how member jurisdictions can help spread the word. Ms. Jonas shared that the survey will be available online and advertised through a WAMPO press release, as well as social media posts, and WAMPO staff will attend community events to engage with the public and collect responses to paper surveys. Jurisdictions are requested to help extend WAMPO's reach by reposting on social media or mentioning the survey in upcoming communications, and to please reach out to her ([markey.jonas@wampo.org](mailto:markey.jonas@wampo.org)) with any engagement ideas or to invite WAMPO to attend an event.

## **C. MTP 2050/FFY2025-FFY2028 TIP: Project Selection Committee (PSC)**

### **Meetings/Recommendations**

Mr. Mohr explained that from September 15, 2023, through February 2, 2024, WAMPO held a combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP). Submissions during that period led to a list of scored, candidate projects that were considered by the Project Selection Committee (PSC) at meetings in April-May 2024 for recommendations to the TAC and TPB on which projects to award FFY2025-FFY2028 WAMPO-suballocated funding. The PSC-recommended FFY2025-FFY2028 funding awards were presented to the TPB. The TAC and TPB will be asked to

take formal action on the project-selection recommendations on May 20, 2024, and June 11, 2024, respectively.

#### **D. K-96 Improvements Project Update**

Nick Squires, KDOT, shared an overview of the K-96 Improvements Project and the progress that has been made since the last presentation was given to the TPB in March 2023. The K-96 Improvements Project aims to upgrade the K-96 corridor between I-135 and I-35. The project team recently presented Preferred Design Alternatives and Draft Environmental Assessment findings for the corridor at an open house on April 11, 2024.

Jacob Borchers, WSP, presented more details about the project including the scope and the planned designs for the interchanges. Improvements are needed to enhance safety, relieve traffic congestion, and increase capacity. The project includes upgrading the freeway between the I-135 and I-35 interchanges, expanding the highway from 4 to 6 lanes, and improving interchanges with seven streets: Hillside, Oliver, Woodlawn, Rock, Webb, Greenwich, and 21<sup>st</sup>. More details about the project are available at <https://k96improvements.ksdot.gov/>.

#### **Discussion:**

Mr. Warrington asked for clarification about the anticipated construction start date, Mr. Borchers said that it would likely start around 2027, after the North Junction project is completed, but that it will depend on when it enters the KDOT project pipeline.

Mr. Dennis asked if any improvements are planned for K-96 between Wichita and Hutchinson. Mr. Squires said that there is not anything planned as part of this project.

#### **6. Committee & Partnership Updates**

Chair Tuttle announced that the next meeting of the Executive Committee will be at 11:00 AM on August 15, 2024, in the MAPD Conference Room in the Ronald Reagan Building (271 W 3<sup>rd</sup> St. N, Room 237, Wichita, KS 67202). It will be an open meeting; anyone is welcome to attend.

J.B. Wilson, KDOT Wichita Metro, shared that the southbound I-35 to West Kellogg construction should be completed soon.

Mr. Parasa said that there is a K-254 Corridor Management Plan public meeting on May 22, 2024, from 5:30 -7:00 PM at Circle Middle School (14697 SW 20<sup>th</sup> St., Benton, KS 67017). More information can be viewed at <https://ike.ksdot.gov/k-254-corridor>.

#### **7. Other Business**

None.

#### **8. The meeting was adjourned at 4:15 PM.**

**The next regular meeting will be held on Tuesday, June 11, 2024, at 3:00 PM.**