



# Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, November 12, 2024, @ 3:00 PM

Hybrid Meeting: *Online & 271 W. 3rd St, Rm. 203, Wichita, KS 67202*

Meeting Duration: *60 minutes*

Voting Members in Attendance		
Becky Tuttle, <i>Chair</i> Ryan Baty, <i>Sedgwick County</i> Jim Benage, <i>Bel Aire</i> David Dennis, <i>Sedgwick County</i> Nick Engle, <i>Derby</i> J.V. Johnston, <i>Wichita</i> Russ Kessler, <i>Haysville</i> George Liebe, <i>Goddard</i>	Pete Meitzner, <i>Sedgwick County</i> Mike Moriarty, <i>KDOT</i> Terry Somers, <i>SCAC</i> Nick Squires, <i>KDOT</i> Burt Ussery, <i>Clearwater</i> Mike Warrington, <i>Andover</i> Dan Woydziak, <i>Butler County</i>	<b>Alternates</b> Nick Gregory, <i>Maize (voting)</i> Warren Porter, <i>Rose Hill (voting)</i> J.B. Wilson, <i>KDOT (non-voting)</i>
Other Attendees		
Matt Baker, <i>JEO</i> Kaylee Bates, <i>WAMPO</i> Dylan Cossaart, <i>WAMPO</i> Steve Degenhardt, <i>Wichita</i> Penny Feist, <i>Wichita Transit</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i> Paul Gunzelman, <i>Wichita</i> Evan Hathaway, <i>Hite, Fanning &amp; Honeyman L.L.P.</i> Markey Jonas, <i>WAMPO</i>	Alan Kailer, <i>Bike Walk Wichita</i> Brett Letkowski, <i>TranSystems</i> Mohamed Moawad, <i>MAPD</i> Peter Mohr, <i>WAMPO</i> Kim Negrete, <i>WAMPO</i> Ron Nuessen, <i>Benesch</i> Lynn Packer, <i>Sedgwick County</i> Chad Parasa, <i>WAMPO</i> Kelly Rundell, <i>Hite, Fanning &amp; Honeyman L.L.P.</i> Will Sharp, <i>FHWA</i>	Kyle Thomas, <i>WAMPO</i> Tyler Voth, <i>WSP</i> James Wagner, <i>Wichita</i>

## 1. Chair Becky Tuttle called the meeting to order at 3:01 PM.

## 2. Regular Business

### A. Approval of the November 12, 2024, Agenda

**Discussion:** None.

**Action:** Approve the November 12, 2024, agenda, as presented. (16-0)<sup>1</sup>

**Motion:** Dan Woydziak

**Second:** Russ Kessler

### B. Approval of the October 8, 2024, Meeting Minutes

**Discussion:** None.

<sup>1</sup> One (1) voting TPB member did not arrive until after the vote to approve the November 2024 agenda.

**Action:** Approve the October 8, 2024, meeting minutes, as presented. (17-0)

**Motion:** George Liebe

**Second:** Russ Kessler

## C. Director's Report

### i. Bimonthly TIP Project Statuses

Peter Mohr, WAMPO, explained that the WAMPO Transportation Improvement Program (TIP) includes a Reasonable Progress Policy, under which projects programmed to receive WAMPO-suballocated funding that are scheduled to start in the current Federal Fiscal Year (FFY) or that have started but not finished (including projects that started in prior FFYs) are to have progress reports every two months. The TIP Project Statuses report for November 2024 was shared.

November 2024 TIP Project Statuses – <https://bit.ly/November2024-TIP-Project-Statuses>

#### **Discussion:**

Jim Benage asked about the location of the project titled “Redbud Path from Woodlawn to K-96”, commenting that Woodlawn and K-96 intersect. Mr. Mohr referenced the current suballocated projects map and clarified the project location.

Chair Tuttle provided further explanation, sharing that the project is upgrading and enhancing an existing path. The path runs east-west in between and parallel to 21<sup>st</sup> Street and 13<sup>th</sup> Street. Chad Parasa, WAMPO, noted that funding is allocated to the project from the Carbon Reduction Program.

### ii. Metropolitan Transportation Plan 2050 (MTP 2050) Update

Nick Flanders, WAMPO, shared that WAMPO is developing long-range Metropolitan Transportation Plan 2050 (MTP 2050) and provided an update on plan-development progress. As WAMPO works towards completing a draft of the full plan, draft chapters and appendices are being posted on the WAMPO website for public review. Following review by the Plan Advisory Committee (PAC), the Kansas Department of Transportation (KDOT), and federal planning partners, a 30-day public-comment period is planned during March and April 2025.

MTP 2050 webpage, with draft sections uploaded as available: [www.wampo.org/mtp2050](http://www.wampo.org/mtp2050)

### iii. 2024 Bicycle and Pedestrian Count Results

Dora Gallo, WAMPO, presented the WAMPO Annual Bicycle and Pedestrian Projections Data Report 2012-2024. Conducted since 2012, the annual bicycle and pedestrian counts offer crucial insights into nonmotorized travel trends in the region. The data help inform road improvements and nonmotorized transportation projects, as well as enhance public understanding of commuting, physical activity, and transportation interactions. Data collected at 36 locations in 2024 were used to project the Annual Average Daily Traffic

(AADT) of bicycle riders and pedestrians in the region, based on national standards. WAMPO staff have compiled data, performed projections, and analyzed demographics to form a comprehensive report, and have developed a corresponding interactive map.

WAMPO Annual Bicycle and Pedestrian Projections Data Report 2012-2024 - <https://bit.ly/409QfoF>

**Discussion:**

Chair Tuttle asked how these data are used and Ms. Gallo explained that the information helps inform future projects, shows trends in the region, and is used by WAMPO jurisdictions and community organizations for various purposes, including grant applications. Mr. Parasa reiterated the importance of monitoring data trends for the transportation planning process.

**iv. FTA Section 5310 Program**

Ms. Gallo explained that the Federal Transit Administration’s (FTA’s) Enhanced Mobility of Seniors and Individuals with Disabilities Program, also known as the Section 5310 Program, provides funding to support the transportation needs of older adults and individuals with disabilities. The program aims to reduce transportation barriers and enhance mobility for these populations through funding allocated to states, local transit organizations, and nonprofits. WAMPO will be accepting applications for this competitive grant program, inviting eligible organizations to apply for funding to improve transit accessibility, safety, and inclusion for seniors and individuals with disabilities in the region. The application will be open from November 15, 2024, through January 17, 2025. Please visit [www.wampo.org/wampo-5310](http://www.wampo.org/wampo-5310) for more information.

**v. 2025 WAMPO Meeting Schedule**

Markey Jonas, WAMPO, presented the draft 2025 WAMPO meeting schedule. All meetings currently on the 2025 calendar follow established meeting frequency patterns (e.g., TPB meetings are on the second Tuesday of each month), with the exception of the May 2025 TAC meeting, which has been scheduled a week early due to Memorial Day, and the November 2025 TPB meeting, which has been scheduled a week late due to Veteran’s Day. Please visit [www.wampo.org/events](http://www.wampo.org/events) for WAMPO’s full schedule and updates.

WAMPO board and committee members will receive a calendar invitation serving as a placeholder for 2025 meetings; meeting-specific information and Zoom links will be sent as each meeting date approaches. The meeting schedule will be presented to the TAC on November 25, 2024, and considered for formal approval by the TPB on December 10, 2024.

**Discussion:**

Chair Tuttle shared a reminder that elections for TPB Chair, TPB Vice-Chair, and TAC Chair will be held in February 2025.

## D. Consent Agenda

### i. Updated Technical Advisory Committee (TAC) Roster

The TPB was asked to take action on an updated Technical Advisory Committee roster. Updates included the recommended addition of Steve Degenhardt and James Wagner as alternates for Gary Janzen and Shawn Mellies, respectively.

### ii. Contract for On-Call Legal Services

The TPB was asked to take action on a proposed contract for on-call legal services between WAMPO and Hite, Fanning & Honeyman, L.L.P., for the period of January 1, 2025, to December 31, 2027, for an amount not to exceed \$60,000.

Contract for On-Call Legal Services with Hite, Fanning & Honeyman L.L.P. – <https://bit.ly/2024-On-Call-Legal-Services-Contract>

### iii. Safe Routes to School (SRTS) Planning Assistance Contract

The TPB was asked to take action on a proposed contract for regional Safe Routes to School planning assistance between WAMPO and SRF Consulting Group, Inc., during the period of November 2024-December 2026, for an amount not to exceed \$500,000.

Safe Routes to Schools Planning Assistance Contract with SRF Consulting Group – [https://bit.ly/SRTS Draft Contract](https://bit.ly/SRTS_Draft_Contract)

### iv. FTA Section 5310 Program Memorandum of Understanding

The TPB was asked to approve the Federal Transit Administration (FTA) Section 5310 Program Memorandum of Understanding (MOU) between Wichita Transit and WAMPO. The MOU outlines the collaboration framework between WAMPO and partner agencies to improve mobility services for seniors and individuals with disabilities. This MOU formalizes the responsibilities, processes, and commitments of each participating entity under the Section 5310 Program, ensuring clear guidelines for the allocation and use of funds, project management, and compliance with federal requirements.

Section 5310 Program MOU - <https://bit.ly/5310-MOU>

**Discussion:** None.

**Action:** Approve the consent agenda, as presented. (17-0)

**Motion:** Dan Woydziak

**Second:** Jim Benage

## 3. Public Comments

Alan Kailer, Bike Walk Wichita, commented on the importance of WAMPO's Bicycle and Pedestrian Count, noting that the data are beneficial for pursuing grant funding, for Safe Routes to School, and for informing plans, such as the Wichita Bicycle Plan that is currently under development, and thanked WAMPO staff for their continuing work.

## 4. Action

### A. 2025 Unified Planning Work Program

Ms. Jonas shared that the Unified Planning Work Program (UPWP) describes what planning activities WAMPO staff and consultants will undertake, and how federal planning funds allocated to WAMPO will be used during the year (January 1-December 31). A UPWP serves several purposes, including defining the planning scope, budgeting and funding, scheduling, coordination, public involvement, and compliance. The UPWP is a crucial document for guiding and managing the transportation planning process within a metropolitan area, ensuring that resources are used effectively and that planning efforts are coordinated and transparent.

The presentation provided an overview of some of WAMPO's 2025 planning priorities and activities, as well as 2025 UPWP fiscal considerations and public participation. Funding for the UPWP comes from various sources, including federal Consolidated Planning Grant (CPG) funds, which require a 20% local match (i.e., 80% federal funding, 20% local funding). The CPG/local-match expenditures in the 2025 UPWP total \$2,786,495. WAMPO opened the public-comment period for the 2025 UPWP from September 9, 2024, through October 8, 2024. One public comment was received and was reported to the TPB before they were asked to take action on the proposed 2025 UPWP.

Draft 2025 Unified Planning Work Program – <https://bit.ly/Draft-2025-UPWP>

**Discussion:** None.

**Action:** Approve the 2025 Unified Planning Work Program, as presented. (17-0)

**Motion:** Chair Tuttle

**Second:** Russ Kessler

### B. Metropolitan Transportation Plan 2050 (MTP 2050) Project List

Mr. Mohr shared that from September 15, 2023, through February 2, 2024, WAMPO held a combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP). On August 13, 2024, the TPB adopted the FFY2025-FFY2028 TIP. On October 3, 2024, the Project Selection Committee (PSC) convened to recommend a fiscally constrained list of priority projects for MTP 2050.

The PSC made its recommendations in consideration of projected transportation revenues and operations & maintenance (O&M) costs, in order to ensure that MTP 2050 is fiscally constrained, as required by federal regulations. The fiscally constrained project list is divided into three time bands (2025-2028, 2029-2038, and 2039-2050) and separated out by type of sponsoring agency: Kansas Department of Transportation (KDOT) projects, public transit projects, and local-government projects other than public transit projects. Unlike previous MTPs, an illustrative list of projects was not necessary, as all submitted projects could be accommodated within the projected funds available. The TAC has endorsed the PSC-recommended MTP 2050 project list, which the TPB was asked to consider for formal approval.

Draft MTP 2050 Fiscal Constraint Analysis – <https://bit.ly/Draft-MTP2050-Ch6>

Draft PSC-Recommended MTP 2050 Project List – <https://bit.ly/mtp2050ch7>

**Discussion:**

Chair Tuttle asked if an illustrative list was included in past MTPs. Mr. Mohr confirmed that there is an illustrative list in WAMPO's current long-range plan.

**Action:** Approve the PSC's project selections for the MTP 2050 project list, as presented. (17-0)

**Motion:** Chair Tuttle

**Second:** Russ Kessler

**5. Discussion/Updates**

**A. Employment Sectors**

Mr. Mohr gave an update on the employment sectors in the WAMPO region. The WAMPO region is home to a diverse and vibrant economy. As a part of WAMPO's mission to serve and inform its stakeholders, staff are developing a series of presentations on seven major sectors of the local economy. This presentation focused on the energy sector in the WAMPO region.

WAMPO Energy Sector Report - [https://bit.ly/WAMPO\\_Energy\\_Sector](https://bit.ly/WAMPO_Energy_Sector)

**Discussion:** Chair Tuttle thanked Mr. Mohr and WAMPO for the economic development reports.

**B. Intelligent Transportation Systems (ITS) Architecture**

Matt Baker, JEO, shared that WAMPO has begun the process of updating the Regional Intelligent Transportation Systems (ITS) Architecture. Per federal guidelines, the regional ITS Architecture should be updated every 5 years. The last full ITS Architecture update for the WAMPO region was completed in 2006. Therefore, the consulting firm JEO, with subcontractor TranSystems, has been hired to assist WAMPO with updating the Regional ITS Architecture, as well as with other valuable ITS-related planning and data-sharing initiatives. The steering committee has held three meetings in Fall 2024 and plans to meet again in January 2025.

The purpose of developing a regional ITS architecture is to document ITS infrastructure, devices, personnel, and maintainers, so that planning, deployment, and communication can take place in an organized and coordinated fashion. Without such a unified framework, opportunities for improving efficiency, safety, and data-sharing may be lost; at the extreme, a region could risk deploying incompatible or redundant technologies. The ITS Architecture ensures that all stakeholders are aligned on ITS gaps and priorities.

**Discussion:**

Nick Gregory asked about the role of artificial intelligence (AI) in ITS and its use in tasks like traffic counting. Mr. Baker explained that AI is increasingly being used in various ITS applications, including traffic data analysis and automated vehicle systems, and emphasized the importance of using accurate and up-to-date data to train AI models.

George Liebe inquired about the current and future ITS deployment plans, particularly in Goddard and western Sedgwick County. Mr. Baker noted that, while the presented data were current, there

might be additional deployment projects in the works. Mr. Mohr provided additional context on the sources of data used for the ITS analysis, mentioning that the traffic-camera and dynamic-messaging-sign data are from 2022, while the sensor data are more recent.

## **6. Committee & Partnership Updates**

Chair Tuttle announced that the Executive Committee (EC) meeting that was originally scheduled for November 14, 2024, was canceled due to multiple committee-member schedule conflicts. In the interest of transparency, Chair Tuttle shared what the meeting agenda would have been; agenda items will be addressed by the EC members through either small-group discussions or e-mail correspondence. The next Executive Committee meeting will be at 11:00 AM on February 6, 2025, in the MAPD Conference Room in the Ronald Reagan Building (271 W 3<sup>rd</sup> St. N, Room 237, Wichita, KS 67202) and via Zoom. It will be an open meeting; anyone is welcome to attend.

Mike Moriarty, KDOT, shared that KDOT will hopefully announce a new Chief of Transportation Planning later in the week and provided details about KDOT's project-scoring review process that is underway. The scoring-update or scoring-review process will be for future 10-year transportation funding programs and will not affect the current Eisenhower Legacy Transportation Program (IKE).

J.B. Wilson, KDOT Wichita Metro, provided construction updates for the WAMPO region.

## **7. Other Business**

None.

## **8. The meeting was adjourned at 4:01 PM.**

**The next regular meeting will be held on Tuesday, December 10, 2024, at 3:00 PM.**