



## Meeting Minutes

### Transportation Policy Body (TPB) Meeting Minutes

Tuesday, July 8, 2025, @ 3:00 PM

Hybrid Meeting: *Online & 271 W 3rd St., Room 203, Wichita, KS 67202*

Meeting Duration: *41 minutes*

#### Voting Members in Attendance

Russ Kessler, <i>Chair</i>	George Liebe, <i>Goddard</i>	Mike Warrington, <i>Andover</i>
Ryan Baty, <i>Sedgwick County</i>	Pete Meitzner, <i>Sedgwick County</i>	Dan Woydziak, <i>Butler County</i>
Jim Benage, <i>Bel Aire</i>	Charles Schwanke, <i>Park City</i>	<b>Alternates</b>
Nick Engle, <i>Derby</i>	Terry Somers, <i>SCAC</i>	Nick Gregory, <i>Maize (non-voting)</i>
Mike Hoheisel, <i>Wichita</i>	Pat Stivers, <i>Maize</i>	Warren Porter, <i>Rose Hill (voting)</i>
Jim Howell, <i>Sedgwick County</i>	Jet Truman, <i>Valley Center</i>	J.B. Wilson, <i>KDOT (voting)</i>
J.V. Johnston, <i>Wichita</i>	Becky Tuttle, <i>Wichita</i>	

#### Other Attendees

Javier Ahumada, <i>FHWA</i>	Alan Kailer, <i>Bike Walk Wichita</i>	Tina Powell, <i>Goddard</i>
Marcy Aycok, <i>REAP</i>	Brett Letkowski, <i>GFT</i>	Tia Raamot, <i>Sedgwick County</i>
Tyler Dehn, <i>Bel Aire</i>	Peter Mohr, <i>WAMPO</i>	Riley Schmitz, <i>JEO</i>
Nick Flanders, <i>WAMPO</i>	ThaiBinh Mursch, <i>MAPD</i>	Ryan Shrack, <i>Goddard</i>
Evan Hathaway, <i>Hite, Fanning &amp; Honeyman L.L.P.</i>	Kim Negrete, <i>WAMPO</i>	Allison Smith, <i>KDOT</i>
Markey Jonas, <i>WAMPO</i>	Chad Parasa, <i>WAMPO</i>	Chris Sweeney, <i>WAMPO</i>
	Ksusha Peebles, <i>WAMPO</i>	James Wagner, <i>Wichita</i>

#### 1. Chair Russ Kessler called the meeting to order at 3:00 PM.

#### 2. Regular Business

##### A. Approval of the July 8, 2025, Agenda

**Discussion:** None.

**Action:** Approve the July 8, 2025, agenda, as presented. (16-0)<sup>1</sup>

**Motion:** Jim Benage

**Second:** George Liebe

##### B. Approval of the June 10, 2025, Meeting Minutes

**Discussion:** None.

**Action:** Approve the June 10, 2025, meeting minutes, as presented. (16-0)

**Motion:** Dan Woydziak

**Second:** Jim Benage

<sup>1</sup>Two (2) voting TPB members did not arrive until after the votes to approve the July 2025 agenda and June 2025 minutes. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – [wampo@wampo.org](mailto:wampo@wampo.org).

## C. Director's Report

### i. **Bimonthly TIP Project Statuses**

Peter Mohr, WAMPO, explained that the WAMPO Transportation Improvement Program (TIP) Policy includes a Reasonable Progress Policy, under which projects programmed to receive WAMPO-suballocated funding that are scheduled to start in the current Federal Fiscal Year (FFY) or that have started but not finished (including projects that started in prior FFYs) are to have progress reports every two months. The TIP Project Statuses report for July 2025 was shared.

July 2025 TIP Project Statuses – <https://bit.ly/July2025-TIP-Project-Statuses>

### ii. **FFY2025-FFY2028 TIP Amendment 5 Public Comment Period: 06/27/2025 – 07/11/2025**

Mr. Mohr noted the Public Comment period for Amendment 5 to the current Transportation Improvement Program (TIP), which covers Federal Fiscal Years (FFYs) 2025-2028 (October 1, 2024, through September 30, 2028), is open June 27, 2025, through July 11, 2025. The FFY2025-FFY2028 TIP, draft amendment, and amendment schedule can be viewed at [www.wampo.org/transportation-improvement-program](http://www.wampo.org/transportation-improvement-program).

### iii. **Household Travel Survey Consultant RFP Development**

Mr. Mohr shared that WAMPO staff are developing a Request for Proposals (RFP) for a consultant to prepare and implement a Household Travel Survey (HTS) for the region. The last WAMPO-region HTS was completed in 2011. Properly collected, weighted, and analyzed HTS data are essential to the performance of accurate updates to the WAMPO Travel Demand Model (TDM). MPOs typically perform an HTS once every ten years, commonly with a budget of \$1 million-\$2 million. The upcoming WAMPO HTS will capture the travel patterns of various individuals and households in the region. Model parameters derived from HTS data are foundational to travel demand forecasting.

### iv. **Regional Active Transportation Plan RFP Update**

Mr. Mohr shared that WAMPO released a Request for Proposals (RFP) for a consultant to complete a Regional Active Transportation Plan on June 5, 2025. Proposals were due on July 3, 2025. The purpose of the plan will be to assess existing conditions, identify gaps in the nonmotorized-travel network, and recommend strategies for improving active transportation options, including bicycling, walking, and other forms of nonmotorized transportation within the region. The plan will guide future policies and infrastructure investments and support efforts to create a more connected, safe, inviting, and accessible active transportation network for all travelers in the region. The presentation shared an overview of the primary objectives and outcomes for the project, noting that there will be a focus on connectivity between communities and across the region, along with individualized plans for each community. Additionally, the project will highlight “catalyst projects” that encourage active transportation in the region. A selection committee has been formed and will soon meet to review the proposals received.

**v. Automatic Bicycle and Pedestrian Counter Contract Updates**

Mr. Mohr shared that in August 2024, WAMPO entered into an agreement to procure ten (10) automatic bicycle and pedestrian counters from MioVision; the hardware was delivered in Fall 2024. This procurement used federal Consolidated Planning Grant (CPG) funds, which require a 20% local match. The City of Wichita, the City of Haysville, and Sedgwick County agreed to share in covering the required local match. Formal agreements with each of these three jurisdictions are currently either in progress or completed to set their local-match contributions, authorize automatic-bicycle/pedestrian-counter deployments within their boundaries, and formalize their participation in an equipment-checkout system.

**vi. 2025 Bicycle and Pedestrian Count: September 10, 11, & 13**

Kim Negrete, WAMPO, explained that every year, WAMPO coordinates an annual count of bicycle and pedestrian activity across the region. The data collected during this count help to estimate the number of people who bicycle, walk, or run in the region, and the locations where they do so. To gather this information, WAMPO relies on a team of volunteers to spend a short period of time counting pedestrians and bicycle riders at designated locations. The 2025 dates and times available to volunteer are Wednesday, September 10, 10:00 AM-12:00 PM and/or 5:00 PM-7:00 PM; Thursday, September 11, 10:00 AM-12:00 PM and/or 5:00 PM-7:00 PM; and Saturday, September 13, 12:00 PM-2:00 PM. Volunteer registration will open soon, including at [www.wampo.org/bicycle-pedestrian](http://www.wampo.org/bicycle-pedestrian).

**vii. Quarterly UPWP Task Chart**

Markey Jonas, WAMPO, explained that the Unified Planning Work Program (UPWP) is the primary budgeting document for the planning activities WAMPO intends to undertake during the calendar year and outlines priorities and tasks. The statuses of planned work tasks are updated and presented to the Transportation Policy Body (TPB) quarterly. The 2025 second quarter (April 1 – June 30, 2025) UPWP activity report that will be submitted to KDOT was provided.

April - June 2025 UPWP Report – <https://bit.ly/2025-Q2-UPWP-Report>

**viii. Title VI Program Manual & LEP Plan Updates**

Ms. Jonas shared that WAMPO fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. The Federal Transit Administration's (FTA's) Circular 4702.1B outlines compliance procedures for recipients of FTA-administered program funds, including requiring that all recipients document compliance by submitting a Title VI Program Manual once every three years. As a subrecipient, WAMPO must submit a Title VI Program Manual to the Kansas Department of Transportation (KDOT) to maintain compliance. Additionally, compliance with Title VI includes ensuring accessibility to programs and services for persons not proficient in the English language. WAMPO's Limited English Proficiency (LEP) Plan guides WAMPO to provide meaningful access to the transportation planning process for people with a limited ability to communicate in English. Last approved in 2022, WAMPO's Title VI Program Manual and Limited English Proficiency (LEP) Plan will be updated in 2025.

#### **ix. Public Participation Plan (PPP) Administrative Adjustment**

Ms. Jonas provided notice of an administrative adjustment to the WAMPO Public Participation Plan. A Public Participation Plan (PPP) describes an MPO's strategies and techniques to inform and engage the public on transportation planning issues, with the purpose of maximizing public participation and the effectiveness of participation processes. The PPP is responsible for outlining WAMPO's document development and approval processes. The WAMPO PPP was last approved in 2022 and will undergo its next full update in 2027. However, having received updated guidance from the U.S. Department of Transportation (USDOT), WAMPO staff conducted a thorough review and have made an administrative adjustment to the PPP to ensure it complies with federal guidance. No changes were made to any processes or participation techniques in the PPP, and the revisions made do not change the approved intent or content of the document.

WAMPO Public Participation webpage, with PPP Administrative Adjustment 1 - [www.wampo.org/public-participation](http://www.wampo.org/public-participation)

### **3. Public Comment Opportunity**

No comments.

### **4. Action**

#### **A. 2025 Unified Planning Work Program Amendment 1**

Ms. Jonas presented proposed Amendment 1 to the 2025 Unified Planning Work Program (UPWP). The Unified Planning Work Program (UPWP) describes what planning activities WAMPO staff and consultants will undertake, and how federal planning funds allocated to WAMPO will be used during the year (January 1-December 31). A UPWP serves several purposes, including defining the planning scope, budgeting & funding, scheduling, coordination, public involvement, and compliance. Updates to the 2025 UPWP are necessary to account for the removal of tasks that are no longer needed, to add tasks that are not currently in the UPWP, and to adjust programmed amounts to better align with anticipated work.

Proposed 2025 UPWP Amendment 1 changes include minor language adjustments to reflect updated federal guidance and the approval of Metropolitan Transportation Plan 2050 (MTP 2050), the removal of two consultant-services sub-tasks, the adjustment of funding for the Regional Transit Implementation Plan consultant sub-task to reflect the invoiced amount following project completion, the addition of a sub-task to purchase data, funding adjustments between staff tasks to better align with planned work this year, the extension of the timeframe of the consultant-supported project "Safe Routes to School Plan Development" to match the consultant contract, and reduced funding programmed in 2025 for two upcoming multiyear consultant-supported projects, whose overall planned funding across all years of the projects is not reduced. Funding for the UPWP comes from various sources, including federal Consolidated Planning Grant (CPG) funds, which require a 20% local match (i.e., 80% federal funding, 20% local funding). The CPG/local-match expenditures in the 2025 UPWP following Amendment 1 would total \$2,486,495. Proposed 2025 UPWP Amendment 1 was available for public comment from June 6, 2025, through June 20,

2025. No public comments were received. The TAC recommended that the TPB approve 2025 UPWP Amendment 1 at their meeting on June 23, 2025.

Draft 2025 UPWP Amendment 1 – <https://bit.ly/Draft-2025-UPWP-A1>

**Discussion:** None.

**Action:** Approve 2025 Unified Planning Work Program Amendment 1, as presented. (17-0)<sup>2</sup>

**Motion:** Nick Engle

**Second:** Dan Woydziak

## **B. Releasing Draft Metropolitan Transportation Plan 2050 (MTP 2050) Amendment 1 for Public Comment Period**

Mr. Mohr explained that WAMPO’s federally required long-range planning document, Metropolitan Transportation Plan 2050 (MTP 2050), was approved by the Transportation Policy Body (TPB) on May 13, 2025. However, having received new guidance from the USDOT, WAMPO has worked with state and federal planning partners to develop an amendment to ensure MTP 2050 is consistent with the new federal guidance. Among other things, the guidance affects what terms, concepts, and references are and are not considered by the USDOT to be permissible in MPOs’ core planning documents, including their MTPs. According to the WAMPO Public Participation Plan, the public comment period for a proposed MTP amendment can only start after the TPB releases it for public comment.

Proposed draft MTP 2050 Amendment 1 changes include the removal of the appendices titled “Project Scoring Model,” “Comprehensive Safety Action Plan (CSAP),” “Regional Transit Implementation Plan,” “Active Transportation Plan,” “Electric Vehicle Network Plan,” and “Economic Development Analysis,” which are not necessary in the long-range plan; removal of references to rescinded Executive Orders; language adjustments and removal of some sections to better align with updated federal guidance; edits to correct grammar, improve word choice, and perform other editorial changes for clarity; and adjustments to correct minor inaccuracies. No changes are proposed to the project list in MTP 2050.

If the TPB releases it for public comment, draft MTP 2050 Amendment 1 will be available for public comment from July 11, 2025, through July 25, 2025, before being brought to the Technical Advisory Committee (TAC) for a recommendation on July 28, 2025, and to the TPB for a vote on approval on August 12, 2025.

Proposed amended version of MTP 2050 – <https://bit.ly/MTP2050-Proposed-Draft-Amendment-1>

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<sup>2</sup> One (1) voting TPB member left before the votes to approve 2025 UPWP Amendment 1 and to release MTP 2050 Amendment 1 for public comment.

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### **Discussion:**

Mike Warrington asked if the removed appendices will still be available as public resources. Mr. Mohr confirmed that they would, explaining that some of the appendices consist of planning documents that were separately approved by the WAMPO TPB or appear on the WAMPO website in other locations besides the MTP webpage. Removal of these documents from MTP 2050 would not rescind the TPB's approval of them nor require that they be removed from the WAMPO website.

**Action:** Release draft Metropolitan Transportation Plan 2050 Amendment 1 for public comment, as presented. (17-0)

**Motion:** Jim Benage

**Second:** Mike Warrington

## **5. Discussion/Updates**

### **A. Regional Connections Presentation: Goddard**

Ryan Shrack, Assistant City Administrator, and Tina Powell, City Planner, highlighted the City of Goddard's ongoing residential and commercial growth and corresponding transportation planning efforts as part of WAMPO's "Regional Connections" presentation series. Key developments include 10 active subdivisions, an increased variety of housing types, and the announced arrival of a new John Deere facility that will bring jobs to the city. To support this growth, the city is prioritizing transportation improvements at major intersections, such as 199th and Kellogg, adding turn lanes, expanding roadways, and creating roundabouts. Efforts also include mitigating highway-related traffic challenges and extending north-south arterials like Crown Drive. The presentation concluded with an update on the Goddard Galleria project, set to open new areas for commercial development.

Goddard Regional Connections Presentation – <https://bit.ly/Regional-Connections-Goddard>

## **6. Committee & Partnership Updates**

Chair Kessler announced that the next Executive Committee meeting has been rescheduled and will now be held at 2:00 PM on August 12, 2025, in the WAMPO Conference Room of the Ronald Reagan Building (271 W 3rd St., Room 210, Wichita, KS 67202) and via Zoom.

J.B. Wilson, KDOT Wichita Metro, provided construction updates in the region.

Pete Meitzner and Dan Woydziak shared that following the severe rainstorms and flooding in June, the Small Business Administration (SBA) has set up Disaster Loan Outreach Centers in Sedgwick and Butler Counties.

## **7. Other Business**

None.

## **8. The meeting was adjourned at 3:41 PM.**

**The next regular meeting will be held on Tuesday, August 12, 2025, at 3:00 PM.**

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