



Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, March 12, 2024, @ 3:00 PM

Hybrid Meeting: *Online & 271 W. 3rd St, Rm. 203, Wichita, KS 67202*

Meeting Duration: *71 minutes*

| Voting Members in Attendance | | |
|---|--|---|
| Russ Kessler, <i>TPB Vice-Chair</i> Ryan Baty, <i>Sedgwick County</i> Jim Benage, <i>Bel Aire</i> Ronald Colbert, <i>Valley Center</i> Nick Engle, <i>Derby</i> Jim Howell, <i>Sedgwick County</i> | George Liebe, <i>Goddard</i> Mike Moriarty, <i>KDOT</i> Terry Somers, <i>SCAC</i> Nick Squires, <i>KDOT</i> Mike Warrington, <i>Andover</i> Dan Woydziak, <i>Butler County</i> | Alternates Nick Gregory, <i>Maize (voting)</i> Aaron Henning, <i>Wichita (voting)</i> Tim Kaufman, <i>Sedgwick County (voting)</i> Warren Porter, <i>Rose Hill (voting)</i> James Wagner, <i>Wichita (voting)</i> |
| Other Attendees | | |
| Raven Alexander, <i>Wichita Transit</i> Lauren Bulcroft, <i>WAMPO</i> Lonnie Burklund, <i>JEO</i> Dylan Cossaart, <i>WAMPO</i> Craig Crossette, <i>Goddard</i> Chaitanya Dodda, <i>WAMPO</i> Haley Dougherty, <i>KDOT</i> Penny Feist, <i>Wichita Transit</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i> | Paul Gunzelman, <i>Wichita</i> Evan Hathaway, <i>Hite, Fanning & Honeyman L.L.P.</i> Gary Janzen, <i>Wichita</i> Markey Jonas, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i> Dani Lasher, <i>WAMPO</i> Brett Letkowski, <i>TranSystems</i> Mike Malone, <i>JEO</i> Peter Mohr, <i>WAMPO</i> ThaiBinh Mursch, <i>MAPD</i> | Kim Neufeld, <i>WAMPO</i> Lynn Packer, <i>Sedgwick County</i> Chad Parasa, <i>WAMPO</i> Kelly Rundell, <i>Hite, Fanning & Honeyman L.L.P.</i> Allison Smith, <i>KDOT</i> Dan Squires, <i>Derby</i> Kyle Thomas, <i>WAMPO</i> Bill Troe, <i>SRF</i> Tyler Voth, <i>WSP</i> J.B. Wilson, <i>KDOT</i> |

1. Vice-Chair Russ Kessler called the meeting to order at 3:01 PM.

2. Regular Business

A. Approval of the March 12, 2024, Agenda

Discussion: None

Action: Approve the March 12, 2024, agenda, as presented. (17-0)

Motion: Jim Benage

Second: Nick Gregory and George Liebe

B. Approval of the February 13, 2024, Meeting Minutes

Discussion: None

Action: Approve the February 13, 2024, meeting minutes, as presented. (17-0)

WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – wampo@wampo.org.

Motion: Terry Somers
Second: Ronald Colbert

C. Director's Report

Chad Parasa, WAMPO, gave an overview of the meeting agenda and briefly explained the main planning documents that metropolitan planning organizations are required to have: a long-range Metropolitan Transportation Plan (MTP), short-range Transportation Improvement Program (TIP), and an administrative budgeting document, the Unified Planning Work Program (UPWP).

Mr. Parasa also introduced Kim Neufeld, WAMPO's new Multimodal Transportation Safety Planner, and noted three recent internal position/title changes.

i. Bimonthly TIP Project Statuses Report

Peter Mohr, WAMPO, explained that the WAMPO Transportation Improvement Program (TIP) includes a Reasonable Progress Policy, under which projects programmed to receive WAMPO-suballocated funding that are scheduled to start in the current Federal Fiscal Year (FFY) or that have started but not finished (including projects that started in prior FFYs) are to have progress reports every two months. The TIP Project Statuses Report for March 2024 was shared.

March 2024 TIP Project Statuses - <https://bit.ly/March2024-TIP-Project-Statuses>

ii. MTP 2050/FFY2025-FFY2028 TIP: Upcoming Project Selection Committee (PSC) Meetings

Mr. Mohr shared that from September 15, 2023, through February 2, 2024, WAMPO held a combined Call for Projects for Metropolitan Transportation Plan 2050 (MTP 2050) and the FFY2025-FFY2028 Transportation Improvement Program (TIP). Eleven (11) WAMPO member jurisdictions submitted one hundred and three (103) total projects. These projects are being scored and ranked by WAMPO staff and consultants and will be submitted to the Project Selection Committee (PSC) at a series of meetings in April 2024 for recommendations to the TAC and TPB on which projects to prioritize for funding.

Maps of the proposed project locations can be viewed at <https://www.wampo.org/mtp2050>.

iii. TIP Amendment 7 Public Comment Period 03/08/2024 – 03/22/2024

Mr. Mohr discussed the Public Comment period for Amendment 7 to the current Transportation Improvement Program (TIP), which covers Federal Fiscal Years (FFYs) 2023-2026 (October 1, 2022, through September 30, 2026). The 15-day Public Comment period opened on March 8, 2024, and will close on March 22, 2024. TIP Amendment 7 will be brought to the Technical Advisory Committee (TAC) for a recommendation on March 25, 2024, and to the Transportation Policy Body (TPB) for approval on April 9, 2024. The FFY2023-FFY2026 TIP, amendment schedule, and proposed Amendment 7 can be viewed at <https://www.wampo.org/transportation-improvement-program>. Public comments can be emailed to wampo@wampo.org.

D. Consent Agenda

i. Updated Technical Advisory Committee (TAC) Roster

Markey Jonas, WAMPO, presented an updated Technical Advisory Committee (TAC) roster, sharing that the WAMPO Technical Advisory Committee (TAC) bylaws name the Transportation Policy Body (TPB) as the authorizing body for the TAC and explained the member appointment process. All TAC members need to be approved by the TPB, to which WAMPO staff are to provide recommendations on membership. Having reviewed the candidate's qualifications, WAMPO staff recommended the appointment of Craig Crossette, Goddard City Administrator, to the previously vacant position of Regional Pathways Representative on the TAC. The filling of the position increases the appointed TAC membership from nineteen (19) to twenty (20), meaning the number of members required to be present for quorum increases from ten (10) to eleven (11).

Technical Advisory Committee Bylaws – <https://bit.ly/TAC-Bylaws-2024>

Updated Technical Advisory Committee Roster - <https://bit.ly/March2024-TAC-Roster>

Discussion: None

Action: Approve the Updated Technical Advisory Committee (TAC) Roster, as presented. (17-0)

Motion: Nick Gregory

Second: Ronald Colbert

3. Public Comments

There were no public comments.

4. Action

A. 2024 Unified Planning Work Program Amendment 1

Dani Lasher, WAMPO, explained that the Unified Planning Work Program (UPWP) is WAMPO's primary budgeting document for planning activities during the year (January 1 - December 31), and introduced proposed 2024 Unified Planning Work Program Amendment 1. Funding for the UPWP comes from various sources, including federal Consolidated Planning Grant (CPG) funds, which require a 20% local match (i.e., 80% federal funding, 20% local funding). The 2024 UPWP was approved by the Transportation Policy Body on November 14, 2023; updates are needed to account for the removal of tasks that are no longer eligible or necessary and for the addition of tasks that are not currently in the 2024 UPWP. The Public Comment period for proposed 2024 UPWP Amendment 1 was February 10, 2024, through March 3, 2024. One public comment was received, supporting the amendment and suggesting that funding be devoted to a grant application for the Active Transportation Infrastructure Investment Program, either through this amendment or a later amendment.

Ms. Lasher explained the changes proposed in 2024 UPWP Amendment 1 (as shown in the table below) and shared that the amendment increases the amount of programmed funding by \$325,000. With the approval of the amendment, Consolidated Planning Grant (CPG)/local match expenditures in the 2024 UPWP total \$2,494,850.

| Task | Original | Revised | Change | Page # | Reasoning |
|--|-------------|-------------|------------|--------|---|
| 2.6 Consultant Services: Video Creation Services | \$50,000 | \$0 | -\$50,000 | - | Removal of WAMPO's of video creation services in 2024 |
| 1.2 Budget and Financial Monitoring Systems and Preparation of 2025 UPWP | \$106,000 | \$106,000 | \$0 | 16 | Inclusion of audit consulting services |
| 2.2 Other Long-Range Planning | \$27,000 | \$27,000 | \$0 | 19 | Inclusion of SS4A demonstration grant tasks |
| 2.3 Consultant Services: Safe Streets and Roads for All Grant Assistance | \$0 | \$75,000 | \$75,000 | 19 | Addition of SS4A implementation grant application assistance |
| 3.8 Consultant Services: Safe Routes to School Plans Development | \$0 | \$100,000 | \$100,000 | 25 | Expansion of Safe Routes to School planning assistance to include consultant services |
| 6.1 Travel Demand Model | \$72,000 | \$72,000 | \$0 | 28 | Inclusion of Travel Demand Model tasks |
| 6.3 Consultant Services: Technology and Innovation Equipment Purchase | \$100,000 | \$0 | -\$100,000 | - | Removal of the technology and innovation equipment purchase sub-task |
| 6.3 Consultant Services: Intelligent Transportation Systems (ITS) | \$0 | \$250,000 | \$250,000 | 30 | Inclusion of Intelligent Transportation Systems consultant services |
| 2.6 Consultant Services: K-15 Corridor Management Plan (with KDOT) | \$0 | \$50,000 | \$50,000 | 21 | Addition of WAMPO's contribution to the K-15 Corridor Management Plan |
| Updated the Anticipated Expenditures | | | | 36 | Includes expense changes from Sub-Tasks 2.6, 2.3, 3.8, and 6.3 |
| Updated the Budget | | | | 37 | Includes the the added Sub-Tasks 2.3, 2.6, 3.8, and 6.3 |
| Total UPWP Expenditures | \$2,169,850 | \$2,494,850 | \$325,000 | | |

Rev 3/8/24

2024 UPWP Amendment 1 - <https://bit.ly/2024UPWPAmendment1Updated>

Discussion:

Jim Benage asked which entities are participating in the K-15 Corridor Management Plan (Subtask 2.6 - Consultant Services for the K-15 Corridor Management Plan (with KDOT)). Mr. Parasa clarified that KDOT, WAMPO, Sedgwick County, the City of Wichita, and the City of Derby are participating.

Action: Approve 2024 Unified Planning Work Program Amendment 1, as presented. (17-0)

Motion: Jim Benage

Second: George Liebe

5. Discussion/Updates

A. Employment Projections

Mr. Mohr presented WAMPO employment projections, sharing that they are an integral part of long-range transportation planning. Understanding the trajectory of employment within a region is critical in forecasting future demands on the transportation system. Accordingly, WAMPO staff have developed employment projections to the year 2050, in collaboration with JEO Consulting Group and the Wichita State University (WSU) Center for Economic Development and Business Research (CEDBR). Having experience in developing such forecasts, CEDBR assisted WAMPO staff in creating a detailed set of projections specifically tailored for the region. The projections reflect the number of people employed within the boundaries of each jurisdiction, not the number of people living in the jurisdiction who are active in the workforce.

| Total Employed | 2023 | 2025 | 2030 | 2035 | 2040 | 2045 | 2050 |
|---------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Wichita | 209,741 | 212,488 | 219,856 | 227,647 | 235,075 | 242,701 | 250,327 |
| Derby | 6,962 | 7,364 | 8,386 | 9,422 | 10,447 | 11,480 | 12,513 |
| Andover | 4,227 | 4,344 | 4,742 | 5,251 | 5,702 | 6,191 | 6,696 |
| Haysville | 2,341 | 2,506 | 2,923 | 3,344 | 3,763 | 4,183 | 4,603 |
| Park City | 3,738 | 3,860 | 4,183 | 4,519 | 4,841 | 5,170 | 5,500 |
| Bel Aire | 1,744 | 1,869 | 2,179 | 2,490 | 2,801 | 3,113 | 3,424 |
| Valley Center | 1,802 | 1,912 | 2,190 | 2,472 | 2,750 | 3,031 | 3,311 |
| Mulvane | 1,707 | 1,752 | 1,859 | 1,969 | 2,094 | 2,214 | 2,334 |
| Maize | 2,509 | 2,618 | 2,892 | 3,169 | 3,444 | 3,721 | 3,997 |
| Goddard | 3,535 | 3,636 | 3,898 | 4,169 | 4,432 | 4,700 | 4,968 |
| Rose Hill | 1,244 | 1,276 | 1,359 | 1,447 | 1,535 | 1,620 | 1,706 |
| Clearwater | 701 | 712 | 741 | 771 | 801 | 831 | 861 |
| Kechi | 613 | 643 | 721 | 801 | 879 | 958 | 1,038 |
| Cheney | 879 | 890 | 920 | 952 | 983 | 1,014 | 1,046 |
| Colwich | 603 | 609 | 626 | 645 | 663 | 681 | 700 |
| Garden Plain | 208 | 210 | 215 | 220 | 225 | 230 | 235 |
| Andale | 470 | 477 | 496 | 516 | 535 | 554 | 574 |
| Mount Hope | 151 | 153 | 159 | 165 | 171 | 177 | 183 |
| Eastborough | 53 | 53 | 55 | 56 | 58 | 59 | 61 |
| Bentley | 126 | 128 | 133 | 138 | 142 | 147 | 152 |
| Sedgwick** | 43 | 43 | 44 | 45 | 46 | 47 | 48 |
| Viola | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| Sedgwick County* | 24,037 | 23,392 | 21,895 | 20,504 | 19,028 | 17,589 | 16,149 |
| Butler County* | 1,156 | 1,125 | 1,053 | 982 | 908 | 834 | 760 |
| Sumner County* | 714 | 718 | 695 | 653 | 652 | 640 | 638 |
| WAMPO Region | 269,310 | 272,784 | 282,227 | 292,353 | 301,979 | 311,891 | 321,827 |

*Unincorporated portion inside of WAMPO Boundary

**Portion of city inside of WAMPO Boundary

Updated: 2/14/2024

Discussion:

Mike Warrington asked if the 2023 numbers are the most current and Nick Gregory asked if the employment numbers shown were estimates or actual counts. Mr. Mohr responded that the 2023 numbers are the most recent and that the numbers are estimates by the Center for Economic Development and Business Research (CEDBR), using data from the Bureau of Labor Statistics as the primary source.

B. Congestion Management Process (CMP)

Mike Malone, JEO, introduced one of the subtasks of the Travel Demand Model Update project, the development of a Congestion Management Process (CMP), sharing that CMPs are Federally mandated for Metropolitan Planning Organizations (MPOs) associated with urban areas with populations exceeding 200,000, qualifying them as Transportation Management Areas (TMAs). In keeping with this requirement, WAMPO is actively collaborating with the consulting firm JEO to develop a CMP specifically tailored to the WAMPO region's needs. A CMP represents an invaluable planning asset, as it describes a structured framework to systematically identify, analyze, and manage congestion.

Lonnie Burklund, JEO, provided a detailed review of the CMP, highlighting that its creation was a comprehensive effort involving various stakeholders and coordination with the development of Metropolitan Transportation Plan 2050 (MTP 2050). The CMP serves as a guiding framework to manage congestion systematically, relying on accurate and up-to-date data to evaluate projects' impacts on congestion. The process involves defining the network, analyzing survey responses, and establishing performance measures aligned with regional objectives. The presentation

emphasized the importance of strategies like traffic flow optimization, signal timing enhancements, and public transportation improvements to reduce congestion and improve overall mobility in the WAMPO region. The CMP aims to create a cyclical process of programming, evaluation, and implementation to continually improve congestion management efforts and inform future planning. The CMP will be available for public comment from March 15, 2024, through April 13, 2024, and a final draft will be brought to the TAC and TPB for formal action on April 22, 2024, and May 14, 2024, respectively.

Congestion Management Process (CMP) – <https://bit.ly/CongestionManagementProcess>

Discussion:

Vice-Chair Kessler shared appreciation for how mild traffic congestion is in the WAMPO region compared to other metropolitan areas.

Allison Smith, KDOT, asked who at KDOT was involved in the development of the CMP. Mr. Burklund responded that it was David Cronister.

C. Regional Transit Implementation Plan

Bill Troe, SRF, gave a status update on the Regional Transit Implementation Plan that is being developed by WAMPO in collaboration with SRF Consulting Group, Nelson/Nygaard Consulting Associates, and Shockey Consulting Services. The plan will build upon Connecting Communities: Wichita Area Transit Feasibility Study (2018) and will be a companion plan to the Wichita Transit Network Redesign Plan and the WAMPO Coordinated Public Transit-Human Services Transportation Plan. Three (3) public meetings were held on February 20, 2024, focused on understanding existing transportation systems and services, identifying needed services and gaps, exploring options, and developing service packages. The plan aims to better support commuter travel and access to basic human services in the WAMPO region.

Mr. Troe emphasized the importance of flexibility and diversity in addressing the needs of different communities within the region and outlined a range of concepts and service alternatives being considered. The ultimate goal is to develop an integrated package of services, identifying operators and funding sources, to provide cost-effective and efficient transportation solutions.

Discussion:

George Liebe asked about the turnout at the three public meetings, raising concern about the poor attendance at the meeting he attended and sharing that there was not much of an opportunity prior to the meetings to engage the Goddard community or reach some of the stakeholders.

Mr. Troe replied that attendance was consistent at all three meetings, with roughly 10 or 11 people at each. Mr. Liebe strongly encouraged Mr. Troe to revisit the public engagement aspect of the plan development, sharing that there may be many more people in the community interested in engaging. Mr. Benage agreed with Mr. Liebe, noting that there seemed to be very limited community engagement, especially with employers in the region, and echoed the need for more advanced notice.

D. Safe System Approach: Safer Roads

Haley Dougherty, KDOT, gave a presentation on the Safer Roads element of the US DOT's Safe System Approach and National Roadway Safety Strategy. The Safer Roads objective strives to design roadway environments that mitigate human mistakes and account for injury tolerances, encourage safer behaviors, and facilitate safe travel by the most vulnerable users. Methods for creating safer roads include separating users in space or time, increasing attentiveness and awareness, and managing crash speed and angle. Ms. Dougherty gave details on proven safety countermeasures and on the KDOT Drive to Zero Coalition and Safe System Strategy Teams, and highlighted current and upcoming KDOT safety programs.

Safe System Approach: Safer Roads slides - <https://bit.ly/Safer-Roads-Slides>

Safer Roads Objective - <https://www.transportation.gov/NRSS/SaferRoads>

Safe System Roadway Design Hierarchy - <https://bit.ly/Safe-System-Road-Hierarchy>

Drive to Zero Crash Data Dashboard - <https://bit.ly/Dive-to-Zero-Dashboard>

KDOT Safety Conference - <https://hospitality.ku.edu/transportation-safety-conference-program>

E. Quarterly Transit Update

Raven Alexander, Wichita Transit, shared that an RFP for the construction of a new multimodal center, called the Hub, will be released in the next few weeks. The onboard survey, online survey, and stakeholder workshops for the Wichita Transit Network Plan have been completed and the results are being analyzed. Transit ridership continues to grow: there were roughly 1.2 million trips in 2023. Wichita Transit is excited to continue partnership efforts, including with the Department of Veterans Affairs (VA), International Rescue Committee, Unified School District (USD) 259, Wichita State University, and others.

6. Committee & Partnership Updates

Nick Squires, KDOT Wichita Metro Division, introduced J.B. Wilson, the new public affairs person for the KDOT Wichita Metro Division. KDOT recently announced new pipeline projects, including the Butler County portion of the six-lane East Kellogg expansion and the K254 improvement between Rock Road and Webb Road.

7. Other Business

None.

8. The meeting was adjourned at 4:12 PM.

The next regular meeting will be held on Tuesday, April 9, 2024, at 3:00 PM.