



Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, September 12, 2023, @ 3:00 PM

Hybrid Meeting: *Online & 271 W. 3rd St, Ste. 203, Wichita, KS 67202*

Meeting Duration: 92 minutes

Voting Members in Attendance		
Becky Tuttle, <i>TPB Chair</i> Jim Benage, <i>Bel Aire</i> Ronald Colbert, <i>Valley Center</i> David Dennis, <i>Sedgwick County</i> Bryan Frye, <i>Wichita</i> Jack Hezlep, <i>Derby</i> Tom Jones, <i>Park City</i>	Russ Kessler, <i>Haysville</i> Pete Meitzner, <i>Sedgwick County</i> Mike Moriarty, <i>KDOT</i> Terry Somers, <i>SCAC</i> Nick Squires, <i>KDOT</i> Troy Tabor, <i>Andover</i> Burt Ussery, <i>Clearwater</i>	Alternates Jennifer McCausland, <i>Andover (non-voting)</i> Warren Porter, <i>Rose Hill (voting)</i>
Other Attendees		
Rick Backlund, <i>FHWA</i> Ashley Bryers, <i>WAMPO</i> Susan DeCourcy, <i>NHTSA</i> Nick Engle, <i>Derby</i> Nick Flanders, <i>WAMPO</i> Dora Gallo, <i>WAMPO</i> Paul Gunzelman, <i>Wichita</i> Evan Hathaway, <i>Hite, Fanning & Honeyman LLP</i> Gary Janzen, <i>Wichita</i> Brett Letkowski, <i>TranSystems</i>	Les Mangus, <i>Andover</i> Kristen McDaniel, <i>Haysville</i> Peter Mohr, <i>WAMPO</i> Daniel Nguyen, <i>FTA</i> Lynn Packer, <i>Sedgwick County</i> Julian Pando, <i>WAMPO</i> Chad Parasa, <i>WAMPO</i> Marcela Quintanilla, <i>WAMPO</i> Calvin Reed, <i>KDOT Secretary</i> Kelly Rundell, <i>Hite, Fanning & Honeyman LLP</i>	Paul Schifflbein, <i>MAPD</i> Allison Smith, <i>KDOT</i> Jaksyn Smith, <i>WAMPO</i> Vanessa Spartan, <i>KDOT</i> Dan Squires, <i>Derby</i> Kyle Thomas, <i>WAMPO</i> Tyler Voth, <i>WSP</i> James Wagner, <i>Wichita</i> Mike Warrington, <i>Andover</i> Andrew Wilson, <i>KDOT</i> William Wong, <i>FTA</i>

1. Chair Becky Tuttle called the meeting to order at 3:01 PM.

2. Regular Business

A. Approval of July 24, 2023, Agenda

Discussion: None

Action: Approve the August 28, 2023, agenda, as proposed (14-0).¹

Motion: Troy Tabor

Second: Tom Jones

¹ One (1) member was present when the meeting was called to order but left before any votes were taken.

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B. Approval of June 26, 2023, Meeting Minutes

Discussion: None

Action: Approve the July 26, 2023, meeting minutes, as proposed (14-0).

Motion: Chair Becky Tuttle

First: Troy Tabor

Second: Bryan Frye

C. Director's Report

i. Bike/Ped Count Volunteers Needed on 9/13, 9/14, and 9/16

Dora Gallo, WAMPO, requested volunteers to help with the annual Bicycle and Pedestrian (Bike/Ped) count. She also requested that the TPB members share information about the Bike/Ped count to help WAMPO recruit volunteers. Interested parties can sign up to register at <https://bit.ly/Bike-Ped-2023-Volunteer-Form>.

ii. FFY2023 TIP Bimonthly Project Progress Report

Peter Mohr, WAMPO, provided an update on FFY2023 TIP project statuses. The WAMPO TIP Policy includes a Reasonable Progress Policy, under which projects receiving WAMPO suballocated funding in the current FFY or that received it in a past FFY but are not completed are to have bimonthly progress reports to the TAC/TPB. This is the progress report to the TPB for September 2023.

iii. Intelligent Transportation Systems (ITS) Plan Update Process and Steering Committee

Mr. Mohr reported that WAMPO is currently in the process of updating its Intelligent Transportation Systems (ITS) plan. ITS projects are funded through the highway trust fund and are required to conform to the National ITS Architecture and applicable standards. WAMPO staff are in the early stages of developing the updated ITS plan, including assembling a steering committee and creating a project timeline.

iv. Social Media Report

Ashley Bryers, WAMPO, reported that WAMPO has enhanced its digital marketing efforts to achieve specific public participation goals. WAMPO staff's aim is to ensure that the organization's digital marketing strategy aligns with WAMPO's public participation plan. Focusing on specific goals and objectives enhances WAMPO staff's ability to monitor key performance indicators and adapt the digital marketing strategy as needed. View the Digital Marketing Report for the last 90 days at <https://bit.ly/Qtr-Social-Media-Report>

v. Regional Transit Implementation Plan Update and Steering Committee

Ms. Bryers reported that the TPB signed a contract with a consultant group on July 11, 2023, to develop a Regional Transit Implementation Plan. The Plan will include the history of transit in the WAMPO region, a regional transit feasibility report, a future conditions and scenarios report, steps for establishing a Regional Transit Authority, an implementation plan, and a task to develop and execute agreements between transit providers. A proposed Steering Committee is available for review.

vi. Safe Routes to School

Ms. Bryers provided an update on the Safe Routes to School (STRS) program. The SRTS program aims to make walking and biking to school safer for students in the United States. Established in 2005, under SAFETEA-LU, its goals are to promote safety, active transportation, and community engagement while reducing traffic congestion. WAMPO is actively planning and identifying stakeholders for successful program implementation, including infrastructure improvements, educational programs, and encouragement activities. The focus is on creating safer environments for students and promoting healthier lifestyles.

On Friday, August 25, 2023, WAMPO staff sent an email to all member jurisdictions to find out which ones are interested in being part of the process. On September 8, 2023, WAMPO staff sent all member jurisdictions an application form to fill out with their respective school districts if they are interested in receiving SRTS planning-assistance funds from WAMPO. The deadline to submit applications for planning assistance is September 22, 2023.

vii. Innovation Presentations

Chad Parasa mentioned this item.

viii. KDOT Cost Share Program Due 9/21/23

Mr. Parasa mentioned this item.

ix. Cybersecurity Grant Program Due 10/6/23

Mr. Parasa mentioned this item.

x. USDOT SMART Grants Due 10/10/23

Mr. Parasa mentioned this item.

xi. KDOT Local Consults – Wichita Metro – 10/18/23 9am-Noon at the WSU Hughes Metropolitan Complex

Mr. Parasa mentioned this item.

3. Public Comments

There were no public comments.

4. Action

A. 2023 UPWP Amendment #3

Ms. Bryers explained that Amendment #3 to the 2023 Unified Planning Work Program (UPWP), includes WAMPO’s participation in the KDOT K-15 Corridor Management Plan, the City of Wichita’s Reconnecting Communities Pilot grant for the 21st Street Corridor, addressing food-access concerns, and adjusting the anticipated expenditures and budget based on these efforts. The public comment period was August 9, 2023, through August 24, 2023. No comments were received. The TAC recommended approving this amendment at their August 28th meeting.

Discussion: None

Action: Approve the 2023 UPWP amendment #3, as presented (14-0).

Motion: Chair Becky Tuttle

Second: Tom Jones

5. Discussion/Updates

A. KDOT Update

Chair Becky Tuttle introduced Calvin Reed, Secretary of the Kansas Department of Transportation (KDOT). Mr. Reed mentioned that the IKE program just completed year 3. KDOT is on track to meet legislative targets for preservation, modernization, and expansion. Bridges are becoming more and more of a concern. KDOT received \$225 million from the Bipartisan Infrastructure Law (BIL) to address bridges.

Discussion: Chair Tuttle asked about the format of the upcoming KDOT local consult in Wichita. Mr. Reed gave a short outline of the event and an open invitation to everyone.

B. FHWA Update

Rick Backlund, FHWA, mentioned that the 2023 meeting of the Kansas Association of Metropolitan Planning Organizations (KAMPO) was held at the WAMPO offices and it went well. The National Electric Vehicle Infrastructure (NEVI) program will be seeing more money; there is a way to go but they are on track with the program.

C. Safe System Approach: Safer Vehicle

Vanessa Spartan, KDOT, and Susan DeCourcy, National Highway Traffic Safety Administration (NHTSA), presented the Safer Vehicle Safe System Approach, specific actions completed, and overall vehicle-safety efforts at the NHTSA.

D. Innovations Presentations

Andrew Wilson, KDOT District 5 Area 3 Engineer, presented on aerial drones and what KDOT has used them for. Drones have helped show strategic demonstrations, while KDOT also helped to create one of the safest drone operations in the nation. There are currently about 30 pilots at KDOT, although KDOT Visual Observers (VO) has a shortage; there needs to be someone out with the pilots every time they are out flying. Mr. Wilson also mentioned that drones have helped reach places that usually would be harder for people to reach. Drones can also use thermal footage to identify concrete conditions.

E. MTP 2050 Survey Results

Ms. Bryers and Julian Pando gave an update on the first round of public engagement for Metropolitan Transportation Plan 2050 (MTP 2050), which ended on July 31, 2023, and included stakeholder meetings and a public survey. Data collected during this round of public engagement will help determine the vision, goals, and objectives of MTP 2050.

Discussion: Chair Tuttle asked where the survey data can be accessed and how the information will be distributed. Ms. Bryers and Mr. Pando replied that it will be available online and will be coordinated with the next steps in developing MTP 2050.

F. Coordinated Public Transit – Human Services Transportation Plan Survey Results

Ms. Bryers and Marcela Quintanilla provided an update on the current process of updating the Coordinated Public Transit – Human Services Transportation Plan (CPT-HSTP). As part of the plan development, WAMPO launched a public survey, available from June 16, 2023, through July 31, 2023. The survey was available in English, Spanish, and Vietnamese, both online and on paper. There was a total of 262 survey submissions, out of which 195 were on paper and 67 were completed online. Approximately 80-95 total staff hours were dedicated to promoting the public survey, including helping respondents fill it out. Survey findings were presented to the United Community Transit Coalition (UCTC) on August 17, 2023. Survey results were presented visually, using charts and/or frequency maps for each survey question. The plan is currently out for public comment until September 23rd, 2023.

CTP-HSTP Survey Results: <https://bit.ly/CPTHS-Draftv7>

Discussion: None

6. Committee & Partnership Updates

Chair Tuttle announced that the next meeting of the Executive Committee will be at 11:00 AM on November 2nd in the MAPD conference room of the Ronald Reagan Building (271 W 3rd St. N, Wichita, KS 67202).

Kristen McDaniel, Director of Senior Services and Transportation, Haysville, presented on the Haysville Hustle. Their 14-passenger vehicle is a paratransit bus that is fully equipped to accommodate the special needs of the elderly and disabled. Their hours of operation are Monday through Friday, 8 AM-4:30 PM. Their one-way rides are \$2. The bus will transport patrons within Haysville city limits with routes to 47th and Broadway in Wichita and 63rd and K-15 and Rock Road in Derby. The Haysville Hustle launched operation on November 1, 2020. So far in 2023, there have been 2,075 one-way rides.

Mike Moriarty, KDOT, provided information about how the Local Consult meeting will operate.

Nick Squires, KDOT, reported on ongoing work in the city of Wichita. He gave updates on different construction projects in the region.

FHWA: Mr. Backlund said today's meeting was great and the transportation planning position formerly held by Cecelie Cochran is open for applications.

7. Other Business

None.

8. Meeting adjourned at 4:33 PM

The next regular meeting will be held on Tuesday, October 10, 2023, at 3:00 PM.