



## Meeting Minutes

### Technical Advisory Committee (TAC) Meeting Minutes

Monday, July 28, 2025 @ 10:00 AM

Hybrid Meeting: Online & 271 W 3rd St., Room 203, Wichita, KS 67202

Meeting Duration: 42 minutes

Voting Members in Attendance		
Dan Woydziak, <i>TAC Chair</i> Jack Brown, <i>Public Health</i> Lily Cherry, <i>Wichita Transit</i> Craig Crossette, <i>Regional Pathways</i> Duane Flug, <i>KDOT</i> Danielle Gabor, <i>SCAC</i> Paul Gunzelman, <i>Wichita</i>	Moumita Kundu, <i>Urban Land Use Planning &amp; Development Trends</i> Les Mangus, <i>Butler/Sumner Counties</i> Shawn Mellies, <i>Wichita</i> Lynn Packer, <i>Sedgwick County</i> Dan Squires, <i>SCAC</i>	<b>Alternates</b> Steve Degenhardt, <i>Wichita (voting)</i> Christi Fletcher, <i>CTD #9 (voting)</i> James Wagner, <i>Wichita (non-voting)</i>
Other Attendees		
Matt Baker, <i>JEO</i> Chris Brown, <i>SRF</i> Kelly Broxterman, <i>KDOT</i> Nick Flanders, <i>WAMPO</i>	Alan Kailer, <i>Bike Walk Wichita</i> Mohamed Moawad, <i>MAPD</i> Peter Mohr, <i>WAMPO</i> Kim Negrete, <i>WAMPO</i>	Chad Parasa, <i>WAMPO</i> Chris Sweeney, <i>WAMPO</i>

#### 1. Chair Dan Woydziak called the meeting to order at 10:01 AM.

#### 2. Regular Business

##### A. Approval of July 28, 2025, Agenda

**Discussion:** None.

**Action:** Approve the July 28, 2025, agenda, as presented. (10-0)<sup>1</sup>

**Motion:** Paul Gunzelman

**Second:** Craig Crossette

##### B. Approval of June 23, 2025, Meeting Minutes

**Discussion:** None.

**Action:** Approve the June 23, 2025, meeting minutes, as presented. (10-0)

**Motion:** Craig Crossette

**Second:** Dan Squires

##### C. Director's Report

##### i. 2026 Unified Planning Work Program (UPWP) Planning

Chad Parasa, WAMPO, explained that the Unified Planning Work Program (UPWP), developed annually, outlines WAMPO's transportation planning activities and tasks it will undertake throughout the year. A UPWP describes how the federal planning funds

<sup>1</sup> One (1) voting TAC member did not arrive until after the votes to approve the July 2025 agenda and June 2025 minutes. Three (3) voting TAC members abstained from the votes to approve the July 2025 agenda and June 2025 minutes but were present, so quorum was not lost.

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allocated to WAMPO (in the form of Consolidated Planning Grant (CPG) funds) will be used and what planning activities WAMPO staff and consultants will undertake each year. WAMPO staff recently met with planning partner staff from the Kansas Department of Transportation (KDOT), the Federal Highway Administration (FHWA), the Federal Transit Administration (FTA), and Wichita Transit to discuss potential planning activities for 2026, based on work done in 2025 and core planning document update cycles. Mr. Parasa presented potential WAMPO 2026 UPWP priority planning tasks and sought input on whether there are any other tasks that should be included.

**ii. Regional Connections Presentation Series**

Mr. Parasa shared that WAMPO is coordinating a series of presentations with the theme of “Regional Connections” to enhance collaboration and coordination across the region. This initiative invites WAMPO jurisdictions and planning partners to present updates on local projects, policies, or programs of regional significance to the Transportation Policy Body (TPB). Following the conclusion of the presentation series, a report highlighting various initiatives contributing to advancing mobility, economic development, and overall quality of life in the WAMPO region, as well as related data trends, will be published. Please contact WAMPO staff to reserve a time to present.

**iii. 2025 Bicycle & Pedestrian Count: September 10, 11, & 13**

Kim Negrete, WAMPO, explained that every year, WAMPO coordinates a count of bicycle and pedestrian activity across the region. The data collected during this count help to estimate the number of people who bicycle, walk, or run in the region, and the locations where they do so. To gather this information, WAMPO relies on a team of volunteers to spend a short period of time counting pedestrians and bicycle riders at designated locations. The 2025 dates and times available to volunteer are Wednesday, September 10, 10:00 AM-12:00 PM and/or 5:00 PM-7:00 PM; Thursday, September 11, 10:00 AM-12:00 PM and/or 5:00 PM-7:00 PM; and Saturday, September 13, 12:00 PM-2:00 PM. Volunteer registration is open at [www.wampo.org/bicycle-pedestrian](http://www.wampo.org/bicycle-pedestrian).

**iv. Project Evaluation Methodology & Scoring Criteria Revisions**

Peter Mohr, WAMPO, explained that when WAMPO receives submissions in response to a Call for Projects, staff and/or consultants calculate scores for the submitted projects, based on the “Project Evaluation Methodology & Scoring Criteria” approved by the TPB on October 12, 2021. Those scores are then provided to the Project Selection Committee (PSC) as part of the information they consider when making recommendations on which transportation projects should be included in the Metropolitan Transportation Plan (MTP)/Transportation Improvement Program (TIP) and prioritized for funding. In light of new guidance from the USDOT, WAMPO staff are drafting proposed revisions to the scoring criteria, which, at upcoming meetings, will be presented to the TAC for a recommendation and to the TPB for approval.

**v. Household Travel Survey Consultant RFP Development**

Mr. Mohr shared that WAMPO staff have released a Request for Proposals (RFP), open July 28-August 29, 2025, for a consultant to prepare and implement a Household Travel Survey (HTS) for the region, with a target of at least 2,000 complete responses. The last WAMPO-region HTS was completed in 2011. Properly collected, weighted, and analyzed HTS data are essential to the performance of accurate updates to the WAMPO Travel Demand Model (TDM). MPOs typically perform an HTS once every ten years. The upcoming WAMPO HTS will capture the travel patterns of various individuals and households in the region.

**vi. Automatic Bicycle and Pedestrian Counter Contract Updates**

Mr. Mohr shared that in August 2024, WAMPO entered into an agreement to procure ten (10) automatic bicycle and pedestrian counters from MioVision; the hardware was delivered in Fall 2024. This procurement used federal Consolidated Planning Grant (CPG) funds, which require a 20% local match. The City of Wichita, the City of Haysville, and Sedgwick County agreed to share in covering the required local match. Formal agreements with each of these three jurisdictions are currently either in progress or completed to finalize their local-match contributions, authorize WAMPO automatic-bicycle/pedestrian-counter deployments within their boundaries, and formalize their participation in an equipment-checkout system.

**3. Public Comment Opportunity**

No comments.

**4. Action**

**A. Metropolitan Transportation Plan 2050 (MTP 2050) Amendment 1**

Mr. Mohr asked the TAC to make a recommendation to the TPB on proposed Metropolitan Transportation Plan 2050 (MTP 2050) Amendment 1. The Metropolitan Transportation Plan (MTP) is a federally required, strategic, long-term document guiding future transportation projects in the WAMPO region. Following an extensive development and approval process, MTP 2050 was approved by the TPB on May 13, 2025. However, in light of new guidance from the USDOT, WAMPO staff have worked with state and federal planning partners to develop an amendment to MTP 2050. After the TPB released draft MTP 2050 Amendment 1 for public comment on July 8, 2025, the public-comment period opened on July 11, 2025, and ran through July 25, 2025. No public comments were received.

Proposed draft MTP 2050 Amendment 1 changes include the removal of the appendices titled “Project Scoring Model,” “Comprehensive Safety Action Plan (CSAP),” “Regional Transit Implementation Plan,” “Active Transportation Plan,” “Electric Vehicle Network Plan,” and “Economic Development Analysis,” which are not necessary in the long-range plan; removal of references to rescinded Executive Orders; language adjustments and removal of some sections to better align with updated federal guidance; edits to correct grammar, improve word choice, and perform other editorial changes for clarity; and adjustments to correct minor inaccuracies. No changes are proposed to the project list in MTP 2050.

MTP 2050 webpage, with currently approved MTP 2050 and draft MTP 2050 Amendment 1 –

[www.wampo.org/mtp2050](http://www.wampo.org/mtp2050)

MTP 2050 version showing specific Amendment 1 edits – <https://bit.ly/MTP-2050-Amendment-1-Comparison-Report>

**Discussion:** None.

**Action:** Recommend the TPB approve Metropolitan Transportation Plan 2050 Amendment 1, as presented. (11-0)<sup>2</sup>

**Motion:** Dan Woydziak

**Second:** Lynn Packer

#### **B. FFY2025-FFY2028 Transportation Improvement Program (TIP) Amendment #5**

Mr. Mohr asked the TAC to make a recommendation to the TPB on proposed Amendment #5 to the WAMPO FFY2025-FFY2028 Transportation Improvement Program (TIP). Amendment #5 is a regularly scheduled TIP amendment and would maintain the fiscal constraint of the FFY2025-FFY2028 TIP. The public comment period for Amendment #5 opened on June 27, 2025, and ran through July 11, 2025. No public comments were received. TIP Amendment #5 adds nine (3) new projects, removes three (3) projects, and modifies one (1) project. There are administrative adjustments to nine (9) additional projects, which do not require approval. In addition to updating projects in the TIP, proposed Amendment #5 makes revisions to other sections of the document that do not affect the programming of funds to projects. These revisions include edits intended to ensure the TIP complies with new U.S. Department of Transportation (USDOT) guidance, as well as edits to fix typos, improve formatting, and correct grammar. Among other changes, “Appendix E: Environmental Justice” and “Appendix H: Project Evaluation Criteria” are removed; the remaining appendices are re-lettered.

Mr. Mohr listed the projects modified/added/removed, discussed the changes in local, state, and federal funding, and explained the federal requirements met by TIP Amendment #5: it is consistent with the current Metropolitan Transportation Plan, MTP 2050, and is fiscally constrained. The financial impact is an additional cost of \$13.7 million. Following approval by the TPB, the amendment will be sent to KDOT to be included in the State Transportation Improvement Program (STIP) for review and consideration by the FHWA and the FTA. Federal approval is expected in September 2025.

FFY2025-FFY2028 TIP Amendment #5 Summary – <https://bit.ly/TIP-Amendment-5-Summary>  
FFY2025-FFY2028 TIP version showing specific Amendment 5 edits outside of the project list – <https://bit.ly/TIP-Amendment-5-Comparison-Report>

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<sup>2</sup> Two (2) voting TAC members left before the votes to recommend the TPB approve MTP 2050 Amendment 1 and FFY2025-FFY2028 TIP Amendment 5, one (1) of whom returned after the vote to recommend the TPB approve FFY2025-FFY2028 TIP Amendment 5. One (1) voting TAC member abstained from the vote to recommend the TPB approve MTP 2050 Amendment 1 but was present.

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**Discussion:** None.

**Action:** Recommend the TPB approve FFY2025-FFY2028 TIP Amendment #5, as presented. (12-0)

**Motion:** Dan Woydziak

**Second:** Paul Gunzelman

## 5. Discussion/Updates

### A. Notice of Administrative Adjustments: Congestion Management Process, Comprehensive Safety Action Plan, and Regional Transit Implementation Plan

Mr. Mohr explained that the U.S. Department of Transportation (USDOT) recently distributed new guidance to federal transportation funding recipients, including WAMPO, pertaining especially to the interpretation of federal nondiscrimination laws, with implications for the contents of MPOs' planning documents. In response, WAMPO is working with its state and federal planning partners to prepare any necessary amendments or administrative adjustments to its planning documents in accordance with the processes laid out in the WAMPO Public Participation Plan.

Mr. Mohr provided notice of administrative adjustments to the Congestion Management Process (CMP), Comprehensive Safety Action Plan (CSAP), and Regional Transit Implementation Plan. Because only minor language changes were made to these documents, formal amendment processes were not required. In addition to changes intended to ensure consistency with the new USDOT guidance, edits were made to these documents to correct grammar, improve word choice, correct minor inaccuracies, and perform other editorial changes for clarity.

### B. Regional Intelligent Transportation Systems (ITS) Architecture

Mr. Mohr shared that WAMPO is close to finishing an update to the regional Intelligent Transportation Systems (ITS) architecture, as required by federal guidelines to occur every five years; the last comprehensive update was completed in 2006. Work began in Fall 2024 and is anticipated to conclude in Fall 2025. The update includes an inventory of current ITS infrastructure and a detailed examination of future deployment plans, informed by extensive regional stakeholder engagement. Draft deliverables are now available. Federal planning partners will review the draft architecture and WAMPO staff will address their comments. Following a 30-day public comment period, the draft architecture will be presented to the TAC for a recommendation and to the TPB for a vote on approval.

ITS Architecture webpage, with draft deliverables – [www.wampo.org/regional-its-architecture](http://www.wampo.org/regional-its-architecture)

### C. Safe Routes to School (SRTS) Update

Chris Brown, SRF Consulting Group, provided an update on the regional Safe Routes to School (SRTS) planning initiative to assist local governments and K-12 schools (both public and private) with the development of at least sixty (60) school-specific SRTS plans in the region. So far, fifty-three (53) schools have confirmed their participation.

Mr. Brown presented additional details about the status of the two main project deliverables, a Best Practices Guide and 60+ school-specific SRTS action plans, and provided details about public

engagement efforts planned for Fall 2025. A parent/caregiver survey has been shared with participating schools. In September, schools will conduct a Student Travel Tally that will provide data on how students arrive at and depart from school. Finally, walk audits will be organized at each school, involving school staff, city/county engineers, WAMPO staff, other planning partners, and volunteers. Each walk audit will identify potential safety/access improvements around a given school. The resulting data will be utilized to inform each school-specific plan and may be utilized as a benchmark for tracking future student travel behavior.

**Discussion:** Craig Crossett, City of Maize, thanked Ms. Negrete for attending a back-to-school event and promoting the SRTS effort.

#### **6. Other Business**

None.

#### **7. Meeting adjourned at 10:43 AM**

**The next regular meeting will be held on Monday, August 25, 2025, at 10:00 AM.**