



Meeting Minutes

Transportation Policy Body (TPB) Meeting Minutes

Tuesday, February 14, 2023, @ 3:00 PM

Hybrid Meeting: *Online & 271 W. 3RD St, STE. 203, Wichita, KS 67202*

Meeting Duration: *101 minutes*

Voting Members in Attendance		
David Dennis, <i>Chair</i>	Tom Jones, <i>Park City</i>	Alternates:
Jim Benage, <i>Bel Aire</i>	Russ Kessler, <i>Haysville</i>	Richard LaMunyon, <i>Maize</i>
Ronald Colbert, <i>Valley Center</i>	Sarah Lopez, <i>Sedgwick County</i>	Jennifer McCausland, <i>Andover</i>
Bryan Frye, <i>Wichita</i>	Nick Squires, <i>KDOT</i>	Warren Porter, <i>Rose Hill</i>
Jack Hezlep, <i>Derby</i>	Becky Tuttle, <i>Vice Chair</i>	Kamme Sroufe, <i>Kechi</i>
Mike Hoheisel, <i>Wichita</i>	Dan Woydziak, <i>Butler County</i>	Tom Stolz, <i>Sedgwick County</i> ¹
Jim Howell, <i>Sedgwick County</i>		
Other Attendees		
Tami Alexander, <i>KDOT</i>	Kim Houston, <i>WAMPO</i>	Marcela Quintanilla, <i>WAMPO</i>
Rick Backlund, <i>FHWA</i>	Alicia Hunter, <i>WAMPO</i>	Kelly Rundell, <i>Hite, Fanning & Honeyman LLP</i>
Ashley Bryers, <i>WAMPO</i>	Gary Janzen, <i>Wichita</i>	Paul Schiffelbein, <i>MAPD</i>
Cecelie Cochran, <i>FHWA</i>	Alan Kailer, <i>Bike Walk Wichita</i>	Allison Smith, <i>KDOT</i>
Nick Flanders, <i>WAMPO</i>	Brett Letkowski, <i>TranSystems</i>	Dan Squires, <i>Derby</i>
Dora Gallo, <i>WAMPO</i>	Kristen McDaniel, <i>Haysville</i>	Brent Thomas, <i>Garver</i>
Jolene Graham, <i>Maize</i>	Kaylie Mistretta, <i>Mulvane Senior Center</i>	Emily Thon, <i>WAMPO</i>
Tom Hein, <i>KDOT</i>	Ron Nuessen, <i>Benesch</i>	Tyler Voth, <i>WSP</i>
Evan Hathaway, <i>Hite, Fanning & Honeyman LLP</i>	Lynn Packer, <i>Sedgwick County</i>	James Wagner, <i>Wichita</i>
Nate Hinkel, <i>Wichita Transit</i>	Chad Parasa, <i>WAMPO</i>	Kristen Zimmerman, <i>PEC</i>

1. Chair David Dennis called the meeting to order at 3:00 PM.

2. Regular Business

¹ For the approvals of the February 14, 2023, agenda, the January 10, 2023, minutes, and the consent agenda, Tom Stolz was a non-voting alternate, as Jim Howell, the TPB member for whom he is an alternate, was present for those votes. However, for Action Item 4B ("TIP Amendment 2"), Tom Stolz was a voting alternate, as Jim Howell left the meeting prior to that vote. WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – wampo@wampo.org.

A. Approval of February 14, 2023, Agenda

Discussion: None

Action: Approve February 14, 2023, agenda, as proposed (14-0).²

Motion: Chair Dennis

Second: Vice Chair Tuttle

B. Approval of January 10, 2023, Meeting Minutes

Discussion: None

Action: Approve January 10, 2022, meeting minutes, as proposed (14-0).

Motion: Chair Dennis

Second: Vice Chair Tuttle and Tom Jones

C. Director's Report

i. MTP 2050 Development Phases

Chad Parasa referenced the MTP 2050 Development Process handouts in the agenda packet.

ii. 2023 APBP Webinar Series

Members of the public are welcome to view the Association of Pedestrian and Bicycle Professionals (APBP) webinars at the WAMPO offices. The webinars are from 2 – 3 pm on the 3rd Wednesday of the month. Please RSVP your attendance by emailing

wampo@wampo.org.

iii. Sidewalk Mileage per Jurisdiction

WAMPO staff developed a model using ArcGIS Pro (a geographic information systems (GIS) software platform) to calculate the total mileage of sidewalk infrastructure within the WAMPO region. The model calculates the mileage within each jurisdiction and in the unincorporated areas. The full sidewalk map is available to the public on ArcGIS Online through the following link: <https://bit.ly/wamposidewalks>

iv. Automatic Bicycle and Pedestrian Counters

WAMPO staff are preparing to purchase automatic bicycle and pedestrian count cameras for the WAMPO region. WAMPO will purchase count cameras to use in a pilot program. We are looking for jurisdictions that are interested in partnering with WAMPO on this pilot program. Please email: wampo@wampo.org for more information.

v. United Community Transit Coalition Meeting – February 16 at 2 PM

This group is to coordinate how to provide transit services. The first meeting is on Thursday, February 16th at 2 pm. Additional information is at: www.wampo.org/uctc.

vi. Comprehensive Safety Action Plan Survey – www.wampo.org/safety

Whether you walk, bike, drive, use a wheelchair, take transit, or ride a scooter, we want to hear from you! Please complete this brief survey to share your thoughts about transportation safety in the region.

Take the survey here:

² Three (3) members arrived after the approval of the February 14, 2023, agenda and the January 10, 2023, minutes.

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[English](#)

[Español](#)

vii. MTP 2050 Planning Assistance RFP Status

No update.

viii. City of Wichita RAISE Grant

James Wagner, City of Wichita, and Brent Thomas, Garver, notified the TPB that the request of Support letters have been sent seeking support of the Kellogg & Eisenhower Airport Parkway Project for the RAISE grant.

ix. Amtrak Daily Long-Distance Service Study

To provide your input click here: <https://fralongdistancerailstudy.org/>

D. Consent Agenda

Discussion: Jim Benage requested changes to be made to the WAMPO Emergency Operations Plan. These changes included more specific information to address injuries on the job, who to report those to, and how to report them.

Action: Approve all Consent Agenda Items with specific changes in the Reporting Injuries on the Job section to the Emergency Operations Plan (17-0).

Motion: Chair Dennis

Second: Vice Chair Tuttle

i. Purchasing Procedures Policy

The Purchasing Procedures Policy provides guidance to WAMPO employees in selecting vendors and contracting for goods and services. There are specific procedures for procurements that are less than \$5,000, \$5,000 to \$25,000, and greater than \$25,000. RFPs will be posted on the WAMPO website, posted to DemandStar, distributed through applicable professional organizations, and emailed to potential vendors. WAMPO will purchase computers, telephones, software, and related I.T. hardware from Sedgwick County's procured vendors.

ii. Employee Manual Revision: Travel Policy and Technology Replacement Policy

This amendment to Chapter XI of the WAMPO Employee and Operations Manual removes Section G, "Training and Professional Conferences," and modifies Section H, "Mileage Reimbursement and Travel Procedures," to rename it Section G, "Travel Procedures," make the travel process clearer, and change meal expenses during travel from direct payment via WAMPO credit card to a per diem arrangement, as well as adds a Section J, "Technology Replacement Policy".

iii. WAMPO Emergency Operations Plan

WAMPO's draft Emergency Operations Plan provides information to staff on what to do in a fire emergency, medical emergency, severe weather, tornado, bomb threat, or armed engagement.

3. Public Comments

There were no public comments.

4. Action

A. Chair, Vice Chair, TAC Chair elections – Commissioner David Dennis, TPB Chair

TAC Chair

Discussion: None

Action: Appoint Russ Kessler as TAC Chair (17-0).

Motion: Chair Dennis

Second: Vice Chair Tuttle

TPB Vice Chair

Discussion: None

Action: Appoint Troy Tabor as TPB Vice Chair (17-0).

Motion: Chair Dennis

Second: Vice Chair Tuttle

TPB Chair

Discussion: None

Action: Appoint Becky Tuttle as TPB Chair (17-0).

Motion: Chair Dennis

Second: Multiple

B. TIP Amendment 2

Ashley Bryers and Nick Flanders presented the action that is being asked of TPB on proposed Amendment #2 to the WAMPO FFY2023-FFY2026 Transportation Improvement Program (TIP). Amendment #2 is a regularly scheduled TIP amendment and would maintain the fiscal constraint of the FFY2023-FFY2026 TIP. The Public Comment period for Amendment #2 opened on January 7, 2023, and ran through January 22, 2023. On January 9, 2023, a minor correction to the information for one project was made at the request of KDOT staff; no other public comments were received.

WAMPO ID	LEAD AGENCY	PROJECT TITLE	Change in Local Funding	Change in State Funding	Change in Federal Funding	Change in Overall Funding
BP-23-01	City of Garden Plain	Harry and Main Street Sidewalks	(\$38,400)	\$0	\$38,400	\$0
R-19-07	City of Valley Center	Meridian, from Ford (77th St. N.) to Seward (69th St. N.) and Main to 5th (85th St. N.)	(\$886,773)	\$0	\$886,773	\$0
INT-19-02	City of Wichita	Pawnee & 127th Street Intersection	\$1,070,000	\$0	\$0	\$1,070,000
R-19-16	City of Wichita	West St., Harry to Pawnee	(\$56,134)	\$0	\$1,056,134	\$1,000,000
40-508	Sedgwick County	Zoo Boulevard Bridge over M.S. Mitch Mitchell Floodway	(\$189,368)	\$0	\$189,368	\$0
ICH-17-01B	KDOT	I-235, I-135, K-254 & K-96 Interchange-Gold Project-Wichita	\$1,000,000	\$11,123,900	\$4,240,040	\$16,363,940
ITS-21-01	KDOT	Install Fiber along US-54 in Sedgwick County	\$205,000	\$702,000	\$0	\$907,000
ITS-23-02	KDOT	Intelligent Transportation Improvements in Wichita [New Project]	\$0	\$300,000	\$0	\$300,000
R-15-005	KDOT	Right of Way Acquisition for Northwest Wichita Bypass - (K-8234-03, K-8234-04, K-8234-05, K-8235-02)	\$2,829,110	\$8,059,900	\$0	\$10,889,010
40-513	WAMPO	Training, Best Practices, and Model Policies for Member Jurisdictions [Removed Project]	(\$50,000)	\$0	(\$200,000)	(\$250,000)
P-18-01	WAMPO	Asset Management Phase 2 [Removed Project]	(\$55,000)	\$0	(\$220,000)	(\$275,000)
P-23-01	WAMPO	MTP 2050 Planning Assistance [Removed Project]	(\$80,000)	\$0	(\$320,000)	(\$400,000)
40-538*	City of Haysville	Seneca & 63rd Street Bike Ped Pathway	\$94,151	\$0	\$0	\$94,151
40-099*	City of Wichita	Comprehensive Way Finding	\$5,000	\$0	\$0	\$5,000
R-19-12*	City of Wichita	37th St N., Hydraulic to Hillside	\$500,000	\$0	\$0	\$500,000
R-19-13*	City of Wichita	Douglas, Washington to Grove	\$1,197,500	\$0	\$0	\$1,197,500
R-19-14*	City of Wichita	143rd St. E., Kellogg-Harry	\$120,000	\$0	\$0	\$120,000
Total			\$5,665,086	\$20,185,800	\$5,670,715	\$31,521,601

* Administrative Adjustments

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Discussion: None

Action: Approve TIP Amendment 2 as presented (16-0).³

Motion: Chair Tuttle

Second: David Dennis

5. Discussion/Updates

A. TIP Reasonable Progress Policy

Ashley Bryers and Nick Flanders invited TPB input on proposed revisions to the Reasonable Progress Policy for projects programmed in the Transportation Improvement Program (TIP) to receive WAMPO-suballocated federal funds in the current Federal Fiscal Year (FFY). Following input from the TAC and TPB, the Reasonable Progress Policy would be updated via regularly scheduled Amendment #3 to the WAMPO FFY2023-FFY2026 TIP.

B. Carbon Reduction Program Process

Ashley Bryers and Nick Flanders prepared a questionnaire requesting supplemental project information for the selection process for WAMPO-suballocated funding under the new Carbon Reduction Program (CRP), which will be presented to the TAC in February 2023. Then, a Call for Projects will be opened. It is anticipated that the first batch of selected projects (for FFY2022-FFY2024 CRP funds, estimated at about \$3.6 million) will be incorporated into the Kansas State Transportation Improvement Program (STIP) in November 2023, after which they may begin obligating and letting.

C. Electric Vehicles

Tami Alexander presented that the Charge Up Kansas NEVI Plan has been approved and is set to receive \$39.5 million over the next five years under the National Electric Vehicle Infrastructure (NEVI) Formula Program. The plan provides federal funds, distributed through KDOT, to help build a high-powered EV charging network across the state.

D. Maize Economic Development

Richard LaMunyon presented a video update on the City of Maize. To watch this video, please click [HERE](#).

6. Committee & Partnership Updates

A. Executive Committee

Chair Tuttle said that the Executive Committee met on February 2, 2023, and discussed the election process for TAC & TPB chairs, employee manual, emergency plan, and new purchasing policy, and in-depth review of financials, and policy changes from the employee manual from WAMPO's lawyer. The next meeting is May 4, 2023, and will be an open meeting that anyone may join.

³ One (1) member left before the approval of Action Item 4B ("TIP Amendment 2") without an alternate to vote in their place. WAMPO's meeting minutes are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](#). To request assistance accessing meeting recordings call – (316) 779-1313 or email – wampo@wampo.org.

B. Active Transportation Committee

Alan Kailer said the next Active Transportation Committee meeting is September 6, 2023, at 9:30 AM.

C. Safety and Health Committee

The next meeting will take place on May 3, 2023, at 9:30 AM.

The Transportation Safety Technical Advisors (TSTA) will meet on March 28, 2023. A public meeting will be held after this meeting happens, that date is not set yet.

D. Wichita Transit

Nate Hinkel presented that Wichita Transit is looking at reevaluating its transit system this spring. They are also looking at bike share system promotion, as well as evaluating safety practices.

E. Kansas Department of Transportation (KDOT)

Tom Hein provided an update on the North Junction Project. In the summer, the flyover should be completed and open for use. The project should wrap up in the winter of 2023-2024.

F. Wichita Metro Division, KDOT

No update.

G. Federal Highway Administration (FHWA)

On February 16, 2023, in Overland Park, there will be a groundbreaking event for new express toll lanes in Kansas.

7. Other Business

No other business.

8. Meeting adjourned at 4:41 PM

The next regular meeting will be held on Tuesday, March 14, 2023, at 3:00 PM.