



Meeting Minutes

Technical Advisory Committee (TAC) Meeting Minutes

Monday, October 27, 2025 @ 10:00 AM

Hybrid Meeting: Online & 271 W 3rd St., Room 203, Wichita, KS 67202

Meeting Duration: 49 minutes

Voting Members in Attendance		
Dan Woydziak, <i>TAC Chair</i> Marcy Aycock, <i>REAP</i> Jack Brown, <i>Public Health</i> Kelly Broxterman, <i>Wichita Transit</i> Joe Dessenberger, <i>Railroad Freight</i> Char Ehrmann, <i>CTD #9</i> Danielle Gabor, <i>SCAC</i> Jolene Graham, <i>Economist</i> Paul Gunzelman, <i>Wichita</i>	Gary Janzen, <i>Wichita</i> Moumita Kundu, <i>Urban Land Use Planning & Development Trends</i> Les Mangus, <i>Butler/Sumner Counties</i> Shawn Mellies, <i>Wichita</i> Lynn Packer, <i>Sedgwick County</i> Justin Shore, <i>SCAC</i> Allison Smith, <i>KDOT</i>	Alternates Steve Degenhardt, <i>Wichita</i> <i>(voted on approval of October agenda and September minutes, became non-voting)</i> Christi Fletcher, <i>CTD #9 (non-voting)</i> David Schwartz, <i>KDOT (non-voting)</i>
Other Attendees		
Javier Ahumada, <i>FHWA</i> Matt Baker, <i>JEO</i> Lonnie Burkland, <i>JEO</i> Nick Flanders, <i>WAMPO</i> Angeline Johnson, <i>Greater Wichita Partnership</i>	Markey Jonas, <i>WAMPO</i> Alan Kailer, <i>Bike Walk Wichita</i> Brett Letkowski, <i>GFT</i> Mohamed Moawad, <i>MAPD</i> Peter Mohr, <i>WAMPO</i> Kim Negrete, <i>WAMPO</i>	Katie Newman, <i>WAMPO</i> Chad Parasa, <i>WAMPO</i> Chris Sweeney, <i>WAMPO</i> Laura VanBurkleo, <i>WAMPO</i> J.B. Wilson, <i>KDOT</i> Kristen Zimmerman, <i>PEC</i>

1. Chair Dan Woydziak called the meeting to order at 9:59 AM.

2. Regular Business

A. Approval of October 27, 2025, Agenda

Discussion: None.

Action: Approve the October 27, 2025, agenda, as presented. (13-0)¹

Motion: Paul Gunzelman

Second: Lynn Packer

B. Approval of September 22, 2025, Meeting Minutes

Discussion: None.

Action: Approve the September 22, 2025, meeting minutes, as presented. (13-0)

¹ Three (3) voting TAC members did not arrive until after the votes to approve the October 2025 agenda and September 2025 minutes.

WAMPO provides meeting minutes that are not verbatim. TAC and TPB meetings are recorded and hosted on YouTube [@WAMPO Kansas](https://www.youtube.com/@WAMPO_Kansas). To request assistance accessing meeting recordings call – (316) 779-1313 or email – wampo@wampo.org.

Motion: Lynn Packer

Second: Paul Gunzelman

C. Director's Report

i. Bimonthly TIP Project Statuses

Peter Mohr, WAMPO, explained that the WAMPO Transportation Improvement Program (TIP) Policy includes a Reasonable Progress Policy, under which projects programmed to receive WAMPO-suballocated funding that are scheduled to start in the current Federal Fiscal Year (FFY) or that have started but not finished (including projects that started in prior FFYs) are to have progress reports every two months. The TIP Project Statuses report for October 2025 was shared.

Mr. Mohr reported that all projects programmed in the TIP to obligate WAMPO suballocated funds during Federal Fiscal Year 2025 (FFY2025, October 1, 2024-September 30, 2025) did so before the end of FFY2025, then he pointed out the projects programmed to obligate WAMPO suballocated and non-suballocated funds during FFY2026.

October 2025 TIP Project Statuses – <https://bit.ly/October2025-TIP-Project-Statuses>

ii. Request for Proposals (RFP) Updates

Mr. Mohr provided an update on recent WAMPO Requests for Proposals (RFPs). For the Regional Active Transportation Plan, a consultant has been selected and a contract is under negotiation, which is anticipated to be presented to the TPB for approval on November 18, 2025. The Household Travel Survey RFP closed September 26, 2025; three (3) proposals were received. A consultant selection committee is reviewing the Household Travel Survey proposals and interviews with the consultants who submitted them are scheduled through mid-November.

iii. Draft 2026 WAMPO Meeting Schedule

Markey Jonas, WAMPO, discussed the draft 2026 WAMPO meeting schedule. Before the end of each calendar year, WAMPO develops and distributes board and committee meeting schedules for the upcoming year. In the draft 2026 meeting schedule, all but one of the proposed meeting dates are consistent with the usual patterns for each board/committee: the exception is that the May 2026 TAC meeting is proposed to be held one week earlier than usual, on the third Monday of the month (May 18, 2026), in order to not conflict with Memorial Day. Additionally, there will not be a January 2026 TPB meeting.

iv. Coordinated Public Transit-Human Services Transportation Plan Administrative Adjustment

Ms. Jonas provided notice of an Administrative Adjustment to the WAMPO Coordinated Public Transit-Human Services Transportation Plan (CPT-HSTP), which is a tool to help the community coordinate transportation programs for older adults, people with disabilities,

and low-income households within the WAMPO region. In light of new USDOT guidance with implications for the contents of MPO planning documents, WAMPO staff have processed an administrative adjustment to the CPT-HSTP to ensure it complies with the guidance. Since only minor language changes were made, a formal amendment process was not required. The post-administrative-adjustment CPT-HSTP is available on the WAMPO public transit webpage, www.wampo.org/public-transit.

v. Safe Routes to School (SRTS) Update

Mr. Mohr presented an animated map showcasing locations where WAMPO staff and consultants have conducted school walk audits across the region as part of the regional Safe Routes to School (SRTS) planning project and provided an overview of walk audit logistics.

Kim Negrete, WAMPO, provided additional information on activities related to the SRTS planning project. Fall 2025 data collection efforts are in progress, including a parent/caregiver survey, Student Travel Tallies, and walk audits at each participating school, which WAMPO is working with consultants, school contacts, local government staff, and other partners to conduct during October-November 2025; additional volunteers to help conduct the walk audits are still needed. WAMPO staff have attended several fall festivals to increase awareness and engage the public in SRTS efforts. The next SRTS Stakeholder Meeting will be November 17, 2025, at 10:00 AM.

3. Public Comment Opportunity

No comments.

4. Action

A. 2025 Unified Planning Work Program (UPWP) Amendment 2

Ms. Jonas asked the TAC to make a recommendation to the TPB on proposed Amendment 2 to the 2025 Unified Planning Work Program (UPWP). The UPWP outlines WAMPO's transportation planning activities and tasks to be undertaken throughout the year. Proposed 2025 UPWP Amendment 2 would adjust allocations between staff tasks, decrease overall operating and consultant-supported project expenditures to reflect completed work and revised work schedules, and account for the removal of a sub-task to purchase data. Draft 2025 UPWP Amendment 2 was available for public comment October 10-October 24, 2025; no public comments were received.

Draft 2025 UPWP Amendment 2 – <https://bit.ly/Draft-2025-UPWP-A2>

Discussion:

Gary Janzen asked about the removal of a sub-task to purchase data. Ms. Jonas explained that the planned data purchase will be incorporated into the Household Travel Survey (HTS) sub-task to ensure alignment between the purchased data and related data collected through the HTS.

Action: Recommend the TPB approve 2025 Unified Planning Work Program Amendment 2, as presented. (16-0)

Motion: Dan Woydziak

Second: Gary Janzen

B. 2026 Unified Planning Work Program (UPWP)

Ms. Jonas asked the TAC to make a recommendation to the TPB on the proposed 2026 Unified Planning Work Program (UPWP). The UPWP outlines WAMPO's transportation planning activities and tasks to be undertaken throughout the year. The draft 2026 UPWP continues projects and activities outlined in the 2025 UPWP and was available for public comment September 12-October 12, 2025. No public comments were received.

Draft 2026 Unified Planning Work Program – <https://bit.ly/Draft-2026-UPWP>

Discussion:

Mr. Janzen asked about the Safe Streets and Roads for All (SS4A) demonstration grant awarded to WAMPO and whether there were any updates, sharing that the City of Wichita submitted an application for an implementation grant over the summer and expressing concern that the funds from the demonstration grant have not yet been received. Ms. Jonas and Ms. Negrete shared that WAMPO is working with the Federal Highway Administration (FHWA) on a grant agreement and that the agreement process for implementation grants is often faster than for demonstration grants.

Mr. Janzen asked for additional details about the Regional Active Transportation Plan, and Mr. Mohr explained that it will include an inventory of existing bicycle and pedestrian facilities and how they connect communities in the region, as well as recommendations for projects to improve connectivity.

Mr. Janzen inquired about the next steps in the regional Safe Routes to School (SRTS) planning initiative and about whether there was identified funding for projects. Ms. Negrete responded that, after the school walk audits, WAMPO will discuss the observations from the walk audits with city and county engineers to get their reviews and suggestions before sharing reports with the schools. Chad Parasa, WAMPO, explained that potential funding sources for SRTS-related projects will be identified in the SRTS plans. School districts and local governments will be better positioned to apply for funding once SRTS plans are in place.

Steve Degenhardt asked about the development of the FFY2027-FFY2030 Transportation Improvement Program (TIP). Ms. Jonas and Nick Flanders, WAMPO, shared that it will be developed in 2026, before the start of FFY2027, and that most of the new projects awarded funding during the process will be programmed to receive it in FFY2029 and FFY2030. Additional details will be shared in early 2026.

Action: Recommend the TPB approve the 2026 Unified Planning Work Program, as presented. (16-0)

Motion: Gary Janzen

Second: Lynn Packer

C. Regional Intelligent Transportation Systems (ITS) Architecture

Matt Baker, JEO, gave a presentation on the draft updated regional ITS architecture. Mr. Mohr asked the TAC to make a recommendation to the Transportation Policy Body (TPB) on whether to approve the draft updated regional ITS architecture, which includes an inventory of current ITS infrastructure and a detailed examination of future deployment plans, informed by extensive regional stakeholder engagement. The draft ITS architecture has been reviewed by Federal Highway Administration (FHWA) staff, whose feedback has been addressed to their satisfaction in the draft ITS architecture and supporting documentation, which are available for public comment October 18-November 16, 2025.

Discussion: None.

Action: Recommend the TPB approve the draft updated regional ITS architecture, as presented. (16-0)

Motion: Paul Gunzelman

Second: Moumita Kundu

5. Discussion/Updates

A. Sidewalk, Crosswalk, & Multiuse-Path Mapping

Mr. Mohr explained that in 2022, as a resource for communities throughout the region, WAMPO staff used satellite imagery to create a detailed GIS map layer of known sidewalks, crosswalks, and multiuse paths within the bounds of the Metropolitan Planning Area (MPA). During February-October 2025, WAMPO staff updated that GIS map layer using more recent satellite imagery.

An interactive map of all the sidewalk, crosswalk, and multiuse-path locations identified by WAMPO staff is available at www.wampo.org/bicycle-pedestrian. An ArcGIS shapefile of the same information may be provided upon request.

Sidewalk, crosswalk, & multiuse-path interactive map – https://bit.ly/Sidewalks_and_Crosswalks

6. Other Business

None.

7. Meeting adjourned at 10:48 AM

The next regular meeting will be held on Monday, November 24, 2025, at 10:00 AM.