

WICHITA AREA METROPOLITAN PLANNING ORGANIZATION (WAMPO)

SUB-RECIPIENT TITLE VI QUESTIONNAIRE

PRE-CONTRACTING STAGE QUESTIONNAIRE

As a recipient of Federal grant funding, the Wichita Area Metropolitan Planning Organization (WAMPO) is required to ensure that all of its sub-recipients on each of its projects are in compliance with Title VI and the rules, regulations, and executive orders that govern Title VI on federally funded projects. In order to ensure that the sub-recipients receiving funding from WAMPO are in compliance, your organization must complete the following questionnaire in its entirety. If you have any questions regarding this questionnaire please contact WAMPO's Title VI Coordinator at the address or phone number provided below. Please submit your completed questionnaire and all additional materials to WAMPO's Title VI Coordinator.

Title VI Coordinator

Wichita Area Metropolitan Area Planning Organization (WAMPO)

455 N. Main – 10th Floor

Wichita, Kansas 67202

316-268-4457 (phone)

316-268-4390 (fax)

Date of Report	Name of Organization	Project Name

Please answer the following questions completely. If the question asks you to provide additional information please include it in the space provided or attach additional sheets. Attach all requested additional materials to this questionnaire.

TITLE VI PLAN & COMPLAINT PROCEDURE

Does your organization have a Title VI Plan? Yes No

Does your organization's Title VI plan include:

- (i) A Public Participation Plan (PPP)? Yes No
- (ii) A Limited English Proficiency (LEP) Plan? Yes No
- (iii) A Title VI complaint procedure? Yes No

Have you attached a copy of your Title VI plan and complaint form to this questionnaire? Yes No

(If you have previously provided a copy of these documents to WAMPO then please make a note of that).

If your organization does not have its own Title VI Plan and/or Title VI Complaint Procedure, it is required to follow WAMPO's Title VI Plan and Complaint Procedure. Do you have a copy of WAMPO's Title VI Plan and Complaint Procedure? Yes No

If No, do you know who to contact to obtain a copy or where you can find a copy of WAMPO's Title VI Plan and Complaint Procedure?

Yes No

In the past three (3) years has your organization had a Title VI complaint filed against it? Yes No

If Yes, in the space provided below, please describe for EACH complaint: the date, the nature of the complaint, who was involved, what action was taken, and the outcome.

NON-DISCRIMINATION POLICY AND STATEMENT

Does your organization have a nondiscrimination policy that is incorporated into a Statement of Nondiscrimination? Yes No

If Yes, did you provide a copy of this policy/statement to WAMPO? Yes No

If your organization does not have its own nondiscrimination policy/Statement of Nondiscrimination, it is required to follow WAMPO's policy and use WAMPO's Statement of Nondiscrimination. Do you have a copy of WAMPO's nondiscrimination policy/statement of nondiscrimination?

Yes No

If No, do you know who to contact to obtain a copy or where you can find a copy of WAMPO's nondiscrimination policy/statement of nondiscrimination?

Yes No

CIVIL RIGHTS AND/OR TITLE VI COORDINATOR

Does your organization have a person employed for it that is responsible for handling civil rights issues and/or a Title VI Coordinator?

Yes No

If Yes, then please provide the name, title, and contact information for that employee.

SUBCONTRACTING, LEASING, PURCHASING

Does your organization have a federally compliant, competitive procurement process? Yes No

If Yes, have you provided WAMPO a copy of your organization's written procurement procedures? Yes No

If your organization does not have its own federally compliant, competitive procurement process, it is required to follow WAMPO's procurement procedures. Do you have a copy of WAMPO's procurement procedures? Yes No

If No, do you know who to contact to obtain a copy or where you can find a copy of WAMPO's procurement procedures? Yes No

Does your organization plan to enter into subcontracts on this project? Yes No

If Yes, have you provided WAMPO with a copy of your proposed competitive procurement documents? Yes No

If Yes, have you provide WAMPO with a copy of your proposed subcontract(s) for the project? Yes No

SIGNATURE OF AUTHORIZED REPRESENTATIVE

By signing below, I certify that I am authorized to sign this report and that the information contained in this report is accurate and complete.

Signature

Date

Printed Name

Title