



Transportation Advisory Committee (TAC) meeting notice

Monday, June 25, 2018 at 10:00 am

271 W. 3rd Street, Suite 203, Wichita, KS 67202-1212

Please call us at 316.268.4315 at least 48 hours in advance if you require special accommodations to participate in this meeting. We make every effort to meet reasonable requests.

Meeting Agenda

[Note: Meeting agenda is subject to change during the meeting.]

1. Welcome

2. Regular Business

- A. Approval of June 25, 2018 Agenda
- B. Approval of May 21, 2018 Minutes
- C. Director's Report
 - i. TIP Update
 - ii. End of Year Balance

3. Public Comments

4. New Business

- A. MTP Proposed Approach
Chris Upchurch, Principal Planner, WAMPO
- B. MPO 101
Paul Foundoukis, Community Planner, FHWA, Kansas Division

5. Committee Reports/Updates

6. Other Business

7. Adjournment

Phil Nelson, TAC Secretary
June 18, 2018



You can request a recording of the entire meeting by calling 316.268.4315. Thank you.

WICHITA AREA METROPOLITAN PLANNING ORGANIZATION Transportation Advisory Committee (TAC) Meeting Summary		
05.21.18	Meeting Time: 10:00 a.m.	Meeting Location: 271 W. 3rd Street, Suite 203 Wichita, KS 67202
Type of Meeting:	Regular	
Members Present:	Tom Jones, Chair Phil Nelson, WAMPO Jim Weber, Sedgwick County Shawn Mellies, City of Wichita Gary Janzen, City of Wichita (10:02) Don Snyder, KDOT Dan Squires, SCAC Rebecca Bouska, Technologist Jack Brown, Regional Pathways Elizabeth Ablah, Public Health Paul Foundoukis, FHWA	Zach McHatton, SCAC Les Mangus, Butler and Sumner Counties Michelle Stroot, Wichita Transit Annette Graham, CTD #12 John Prather, Freight Representative Rene Hart, KDOT Paul Gunzelman, City of Wichita Baylee Cunningham, MSA Air Quality Jeremy Hill, Economist Keith Lawing, REAP(10:03)
Other Attendees:	Carol Gilchrist, WAMPO Tricia Thomas, WAMPO	Chris Upchurch, WAMPO Kristen Zimmerman, WAMPO Steve Lackey, TranSystems
1. Call Meeting to Order and Welcome		
	Tom Jones, Chair, TAC	
Mr. Jones called the meeting to order at 10:00 a.m.		
2. Regular Business		
A. Approval of March 26, 2018 Agenda		
Discussion	None	
Action	Motion	Second
<i>Moved to approve the May 21 meeting agenda, as presented. Motion was unanimous (18-0). *2members were late, therefore not present for this vote.</i>	Weber	Squires
B. Approval of February 26, 2018 Minutes		
Discussion	None	
Action	Motion	Second
<i>Moved to approve the March 26, 2018 TAC meeting minutes, as corrected. Motion was unanimous (20-0).</i>	Bouska	McHatton
C. Director's Report		
Discussion	<p>Tricia Thomas provided an update on the Coordinated Plan.</p> <p>Kristen Zimmerman gave an update on the 2018 WAMPO Funding Cycle. The call for projects closed on May 18, and WAMPO received 17 applications.</p> <p>Staff will be screening the applications for the next few weeks, and we expect the selection process to take place in July and August, with the final list of recommended projects coming to this committee in Aug, and to the TPB in Sept.</p>	



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<p>Discussion</p>	<p>Look for a public comment period to open soon for the candidates for WAMPO funding in 2021 and 2022, and we'd appreciate your help in getting the word out about it. This is a new step we added to the process and we'd like to be able to pass along input from the public to the Selection Committee, this committee, and our Board about the WAMPO funded projects.</p> <p>WAMPO is in the process of forming both a Project Selection Committee and a new, small Community Advisory Committee that will provide equity-focused input to the overall Project Selection Committee. We'd appreciate your help in finding community-minded volunteers that could participate in this new Community Advisory Committee. It'd be a small time commitment, probably just one meeting.</p> <p>Mr. Nelson also gave an update on End of Year Balance 2018 Plan. He reminded the committee that WAMPO can no longer roll over any balance in its sub-allocated funding programs to the next year.</p> <p>WAMPO updates the balance forecast monthly, and this year it's looking like we will be able to pay off some promised reimbursements and do some technology projects.</p> <p>WAMPO will have more updates on this in the future, as we expect to start pinning down the exact number in a couple of months.</p>
<p>3. Public Comment Opportunity</p>	
	<p>Tom Jones, Chair, TAC</p>
<p>Discussion</p>	<p>None</p>
<p>4. New Business</p>	
<p>A.</p>	<p>Update: Draft Benefit-Cost Effective Investment Criteria for Project Selection Phil Nelson, Director and Chris Upchurch, Principal Planner, WAMPO</p>
<p>Discussion</p>	<p>Background: Staff had presented ideas at a previous TPB workshop concerning changing not only the way projects are selected for potential STP funds, but also changing the timeframes for project planning. Staff had suggested that instead of utilizing longer-range planning period that could extend from 7 to 15 years that the next Metropolitan Transportation Plan (MTP) be divided into five planning periods so that projects could better reflect changes in the potential needs as well as land use, demographic and other factors that could impact decision making and investment of funds.</p> <p>Due to the pending uncertainty of federal and state funds as well as the possibilities and in some cases, the probabilities of trends changing the way transportation infrastructure and modal choices are made, staff also suggested that investment of funds be based on criteria that would provide the highest and most effective benefits, or return on investment.</p> <p>At the last TPB meeting, staff was asked to provide more details on the possibility of employing Return on Investment criteria for future eras of Surface Transportation Planning (STP) project selection.</p>



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<p>Discussion</p>	<p>Staff developed the following chart containing a very rough draft of some potential qualifiers that could serve to help determine project selection and funding amounts. If the TPB chooses to move forward with this type of system, quantifiers would have to be developed to give the criteria proper weighting.</p> <p>Fiscal Considerations: As indicated, due to uncertainties not only in future state and federal funds and the amount of local match that could be required; and, if land use, demographic, slow population growth and the way people shop impact current revenue bases, it could become extremely important to base investments on projects that provide the greatest benefit to cost ratios.</p> <p>Policy Considerations: This could be a significant change in the way projects are selected and the way limited funds are invested. The primary policies that should be developed could include those that better determine if the WAMPO region will be investing in the same types of infrastructure and will be making and using the same mode choices in the future, and how objective and goals should be developed that better connect the region with transportation choices and options.</p> <p>The qualifiers and quantifiers should also be developed to ensure that all member communities have equal opportunities to secure funding.</p> <p>One of the objectives for developing the preliminary draft qualifiers was to take into consideration that the types of infrastructure and mode choices could be substantially different in the planning period.</p> <p>Next Steps: It is up to the TPB to determine if this is a valid basis for selecting projects and investment of funds for the future. If the TPB chooses to move forward with this suggestion, the next logical steps would be to refine project selection qualifiers and then to develop a system of quantifiers to best weight project selection criteria.</p> <p>Some of the concerns brought up by the committee were: Who would be responsible for creating concepts and putting numbers to them – WAMPO staff or consultant group? Are there projects we can test out this new approach? ROI can sometimes lose sight of qualitative aspects of projects. Are we getting outside of the WAMPO realm?</p>		
<p>Action</p>	<p>Motion</p>	<p>Second</p>	
<p>Motion to develop a sub-task group to research this process and make a recommendation to TPB. Vote was unanimously in favor (20-0).</p>	<p>Jones</p>	<p>Hill</p>	
<p>5. Committee Reports/Updates</p>			
<p>Discussion</p>	<p>John Prather reported on WAMPO presentation made at a recent meeting of the Local Economy Outlook Committee at the Center of Economic Development and Business Research at WSU.</p>		



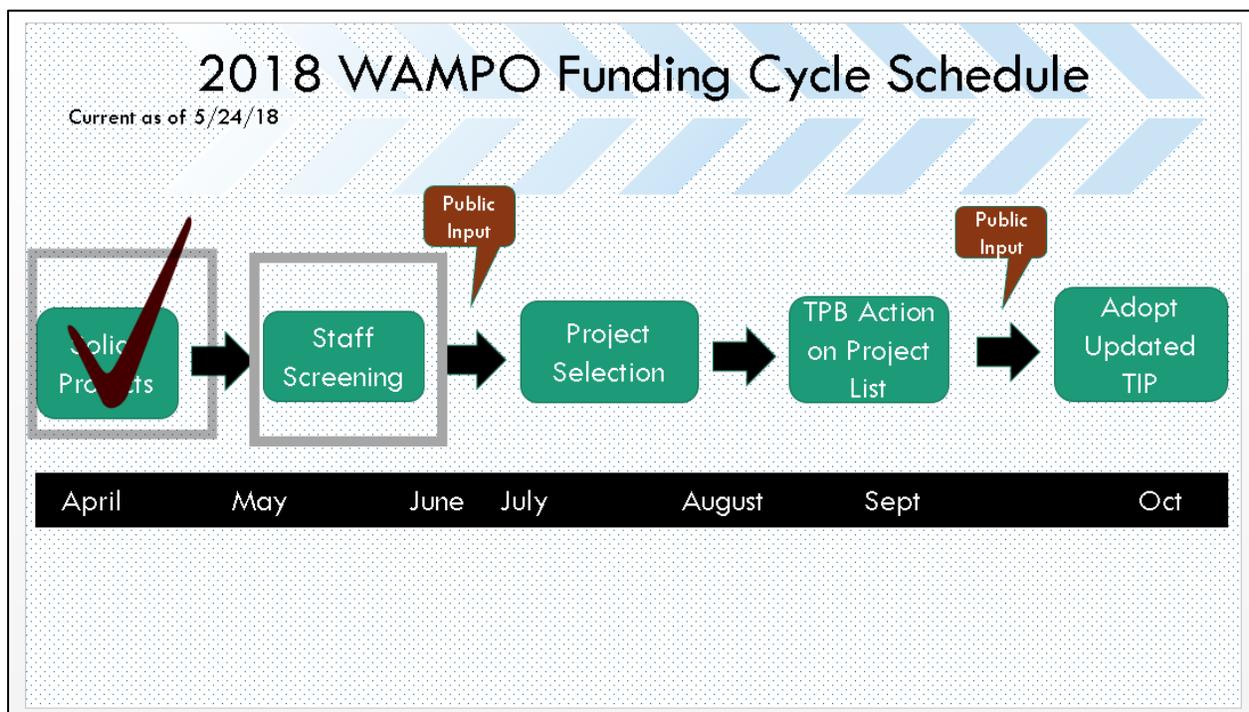
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6. Other Business	
	Tom Jones, Chair, TAC
Discussion	Mr. Jones commented on the escalation of costs for components of capital construction projects, such as fuel, and the likelihood that federal regulations will be changed to require increased match requirements. He also announced that Wichita Transit has a new Director – Michael Tann.
7. Adjournment	
	Tom Jones, Chair, TAC
	The meeting adjourned at 10:57 a.m.



WAMPO Funding Cycle Update

- The Call for Projects closed on May 18, and WAMPO received 17 applications requesting a total of \$25 million in WAMPO funding. Eleven of those were for new projects, and the remaining six for requests to increase WAMPO funding on projects currently programmed for 2019 or 2020.
- Staff will be screening the applications for the next few weeks, and we expect the selection process to take place in July and August, with the final list of recommended projects coming to this committee in Sept.
- A public comment period will open soon for the candidate projects



Other TIP-Related Items

- Staff will begin to contact KDOT and Wichita Transit later this summer to include their federally funded projects in the updated TIP.
- The final TIP document and complete project list of all projects (both WAMPO funded and non-WAMPO funded) is scheduled to come to this committee later this fall.
- This update will include a new section on how well the region is meeting the performance targets we've set for safety and other goals and how the projects will contribute to achievement of the targets.



End of Year Balance Update

- WAMPO can no longer roll over any balance in its sub-allocated funding programs to the next year.
- We update the balance forecast monthly, and this year it's looking like we will be able to pay off some promised reimbursements this year and do some technology projects.
- We'll have more updates on this in the future, as we expect to start pinning down the exact number in a couple of months.
- Staff is researching options for additional possibilities for this funding in the future and plan to have a more formal update at the next meeting.



Agenda Item 3:
Public Comment Opportunity
Tom Jones, Transportation Advisory Committee (TAC) Chair

Background

The Public Comment Opportunity is an open forum for the general public to provide comments about specific items on this month's agenda, as well as any other issues directly pertaining to WAMPO's policies, programs, or documents. Comments are limited to two minutes per individual.



Background

WAMPO's next Metropolitan Transportation Plan will meet the challenge of the trends facing the region in the coming years in a fair and equitable manner, arrived at through engagement with stakeholders and members of the public. One of our major goals is for the Transportation Policy Body (TPB) to have ownership of the plan's development. This will be a participatory process, open to all of our member jurisdictions.

What is a Metropolitan Transportation Plan?

The Metropolitan Transportation Plan (MTP) is an opportunity for the region to ask "What sort of future do we want?" It is a chance for us to address the trends facing our region and decide how we will respond to those trends.

The MTP is the core document of a Metropolitan Planning Organization like WAMPO. It is a long range plan, covering at least 20 years, which establishes a vision for transportation in the region. A good MTP defines the region's values and goals based on engagement with stakeholders and the public, and lays out a plan to achieve those goals through policies and projects. It is a flexible, living document that will guide transportation policy and investments in the years to come.

The two-year process of creating the new MTP will begin in the summer of 2018.

Process and Timeline

WAMPO's MTP update will occur in three broad phases:

1. Vision, Goals, and Investment Strategy
2. Project Selection
3. Final Public Engagement and Adoption

Each of these phases is broken down in more detail below.

Vision, Goals, and Investment Strategy (July 2018 — January 2019)

This phase will be dedicated to seeking input from stakeholders and members of the public, and turning that input into a vision, goals, and investment strategy for the new MTP. The key question for this phase is, "What sort of future do we want for our region?"

Step 1: Initial Public Engagement and First PAC Meetings (July 2018 — August 2018)

The first step in the MTP process begins with the establishment of the Project Advisory Committee (PAC) and an intense initial public engagement campaign to publicize the MTP update and gather input from stakeholders and members of the public. The PAC will seek input from a wide variety of stakeholders and partners, including our member jurisdictions, planning partners like KDOT and Wichita Transit, users of the transportation system like the freight industry, underrepresented groups, and a broad swath of the public. Staff will present information about the trends facing the region, the outcomes of our Scenario Planning efforts, the state of our transportation system, performance measures, transportation finance and other topics to these stakeholders, the public,



Agenda Item 4A MTP Proposed Approach

Chris Upchurch, Principal Planner, WAMPO

and the PAC. Staff will coordinate this outreach with simultaneous public engagement efforts for the TIP, Scenario Planning, and the update of our Human Service Transportation Plan.

Step 2: Vision and Outcomes (August 2018 — October 2018)

Using the public input gathered during the previous step the PAC will blend these into a vision for the future of transportation in our region. This vision will be fleshed out in a series of outcome statements that describe what we want the MTP to accomplish. The vision and outcomes will guide the development of the plan. Public engagement efforts will continue to communicate our vision and outcomes and keep the public involved in the development of the plan.

Decision Point: Vision and Outcomes — October 2018

Step 3: Financial Outlook (October 2018 — January 2018)

This step seeks to answer two questions: How much money will we be available to spend on transportation projects? How do we want to spend that money?

To answer the first question, WAMPO will work with member jurisdictions to gather their predictions about future revenue growth and gather information from KDOT and USDOT about past spending, which we can project into the future. We will also investigate inflation in transportation project costs to develop an inflation rate to use in projecting future project costs. These figures will allow us to show that our updated MTP meets the federal requirements to be fiscally constrained (that we're not proposing to spend more money than we have).

To answer the second question, staff will engage stakeholders, members of the public, and the PAC, TAC, and TPB in a discussion about how we want to allocate WAMPO funds to specific projects. The PAC will craft an investment strategy laying out a high level vision for how we want to prioritize spending on transportation in our region.

Decision Point: Structure of the WAMPO Funded Projects List — November 2018

Decision Point: Future Funding — December 2018

Decision Point: Investment Strategy — January 2018

Project Selection (January 2019 — December 2019)

During this phase, WAMPO will ask member jurisdictions to submit projects to be included in the MTP, evaluate those projects, and create a final project list. Throughout this phase staff will also be working on chapters of the MTP document with assistance from the Project Advisory Committee.

Step 4: Project Selection Criteria (January 2019 — May 2019)

The PAC, with assistance from WAMPO staff, will develop the project selection process and draft detailed project selection criteria. The PAC will also update the WAMPO performance measures to reflect the vision and outcomes of the new MTP and lessons learned from the performance based planning process.

Decision Point: Project Selection Process, Project Selection Criteria, & Performance Measures — May 2018



Agenda Item 4A MTP Proposed Approach

Chris Upchurch, Principal Planner, WAMPO

Step 5: Call for Projects and Project Selection (May 2019 — October 2019)

Project sponsors will be invited to submit projects for WAMPO funding. WAMPO will provide technical assistance to help sponsors develop projects that are responsive to the selection criteria and help implement the region's goals. Project sponsors will be encouraged to submit projects that dovetail with the WAMPO Regional Transit Plan and Freight Plan, which will be completed by mid-2019. We will publicize the candidate projects and seek public input on funding decisions. Using the process created in Step 4, a project selection committee will review the project submissions and select projects for WAMPO funding.

In parallel, staff will engage with our jurisdictions and planning partners to gather information about regionally significant projects that will be paid for using other funding sources for inclusion in the MTP.

Step 6: Documenting the Plan (October 2019 — January 2020)

WAMPO will take the draft project list out to the public, stakeholders, and our committees for feedback. Staff will analyze the suite of projects to make sure we meet federal environmental justice and fiscal constraint requirements. With assistance from the PAC we will be put the finishing touches on the final draft of the MTP document, readying the plan for its debut.

Final Public Engagement and Adoption (January 2020 — May 2020)

This phase is dedicated to taking the completed plan back to stakeholders and the public for their final input and presenting it to the WAMPO Transportation Policy Body for approval.

Step 7: Final Public Engagement (January 2020 — March 2020)

WAMPO will take the draft MTP out to all of our member jurisdictions, various stakeholder groups, and the broader public seeking their input before the final adoption of the plan.

Step 8: Approve the MTP (April 2020 — May 2020)

The Transportation Policy Body will be asked to approve the final document, including the final project list.

Decision Point: Final MTP Document — May 2020



Policy Considerations

- WAMPO is required to update our MTP at least once every five years.

Options:

- Approve the proposed approach.
- Not approve the proposed approach.
- Approve the proposed approach with specific changes.

Recommendations:

- Staff recommend the approval of the performance targets as presented.

Next Steps:

- Staff will establish the Plan Advisory Committee (PAC) and begin the initial public engagement.